Alberta
2008/2009 Municipal Financial Assistance

2008 2009 **Municipal Financial Assistance**

Inventory of Provincial Programs

Alberta Municipal Affairs
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Message from Honourable Ray Danyluk
Minister of Municipal Affairs

The high quality of life that Albertans enjoy is supported by strong local government.

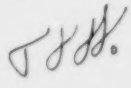
This strength is built on municipalities having access to reliable, predictable revenue sources to address the realities of today and plan for tomorrow.

I am proud that Alberta Municipal Affairs, with support from various provincial departments, has compiled the Municipal Financial Assistance Handbook. Now into its third edition, this publication is intended to provide municipalities with information on potential financial assistance available from provincial government initiatives and programs. The handbook contains basic information on municipal grant and cost-sharing programs, eligibility criteria, program timelines, application deadlines, contact details and supporting information.

The Government of Alberta remains committed to working in partnership with all Alberta municipalities to help deliver the high quality services that our citizens deserve.

I am confident that by continuing to work together, we can achieve common goals and make our communities stronger.

Sincerely,



Ray Danyluk
Minister
Alberta Municipal Affairs

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FOREWORD

A primary goal of Alberta Municipal Affairs is to ensure the safety and resilience of Alberta communities by working together with Alberta's municipalities, other government departments, local authorities, local organizations and the private sector. The Ministry's vision is to have an effective, responsive and well-managed local government sector in Alberta. To support this vision, Alberta Municipal Affairs prepared this **Municipal Financial Assistance Handbook**.

The Handbook aims to enhance Alberta municipalities' ability to access information regarding provincial financial assistance. The Handbook contains basic information on approximately 72 municipal grant and cost-sharing programs, including a description of objectives, eligibility criteria, financial assistance available, program timelines, application deadlines, contact details and other supporting information.

The **Quick Reference Guide** provides highlights of each program and quickly identifies programs by key criteria.

Municipal Affairs has worked with 11 other ministries to ensure the accuracy and completeness of the information presented. However, we cannot guarantee that all errors and omissions were caught. The Handbook is provided for reference purposes only. Readers are referred to program contacts for more detailed and definitive information about each program.

The Handbook has been distributed to the Chief Elected Officials and Chief Administrative Officers of Alberta municipalities. In addition, the Handbook is available online at municipalaffairs.alberta.ca. Copies of this publication may be obtained through Alberta Municipal Affairs. If you have any questions or comments regarding this guide or would like to suggest the addition of a program to future publications of this Handbook, please contact Alberta Municipal Affairs.

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DEFINITIONS

1) "Local Government Entities" means organizations that are established by a municipality and/or rely on a municipality for a substantial portion of their funding to engage in activities related to municipal matters. Typical examples of these organizations include library boards, Family and Community Support Services (FCSS) boards, Agricultural Service boards and recreational boards.

2) "Municipality" means a city, town, village, summer village, municipal district or specialized municipality and for the sake of this document, may include improvement districts and special areas.

3) "Partnership" can be either an inter-municipal partnership or a private-public partnership in which a relationship exists between two entities that are working towards the same goal.

4) "Cost-sharing program" is a program in which the provincial government pays a certain portion of a project's expenses and the municipality or local government entity receiving financial assistance pays for the remaining portion of the project's expenses. For example, some cost-sharing programs consist of the Alberta government paying 75 percent of the respective project's expenses and the entity paying the other 25 percent of the project's expenses.

5) "Capital" funding encompasses the creation or betterment of infrastructure projects, the purchase of equipment and other projects that are useful over a period of time. Examples include building restoration and space construction.

6) "Operating" funding is available for the day-to-day expenses of the program or project, whether it is a one-time or continuing program. Examples include professional fees or office expenses incurred for a project.

7) "Other" funding includes types of funding that do not fall under "Capital" or "Operating" funding. Examples include reimbursement of cost recoveries or one-time start-up costs.

8) "Mixed" funding includes a combination of both "capital" and "operating" funding.

Part I | QUICK REFERENCE GUIDE

		DESCRIPTION	FINANCIAL ASSISTANCE			PROGRAM TIMELINE	APPLICATION DEADLINES	PAGE
Funding Agency/Program	**Initiative/Grant**	**Target/Focus**	**Maximum Assistance Available**	**Type**	**Cost Sharing**			
Agriculture and Rural Development								**11**
Agricultural Service Board		Agriculture	Fund up to 60% to a maximum of $150,000	Operating	Yes	Annually recurring	June 1	13
Alberta Environmentally Sustainable Agriculture Program	Farm Based Grants	Agriculture environment	75% funded	Operating	Yes	2008 to 2009	November 2008	14
Municipal Industrial Wastewater Infrastructure for Agricultural Processing Program		Infrastructure (water/wastewater)	Study costs: 50% funded up to $50,000 Infrastructure: 1/3 funded	Mixed	Yes	Annually recurring	Any time	16
Children and Youth Services								**19**
Child Care Space Creation Innovation Fund		To increase availability of licensed child care spaces	Up to $2,000 for Northeast Alberta (Wood Buffalo) Up to $1,500 for other regions	Capital	No	Annually recurring	Any time	21
Family and Community Support Services Program		Preventive social services	Based on formula – cost-shared 80% province, 20% municipality / Metis settlement	Operating	Yes	Annually recurring	Any time	22
Prevention of Family Violence and Bullying Community Incentive Fund	Community Incentive Funding	Family violence and bullying	Up to $75,000	Operating	No	Annually recurring	Announced annually	24
Culture and Community Spirit								**27**
Alberta Foundation for the Arts	Artists and Education – Project Grant	Promotion of arts in education	75% up to $10,000	Other	Yes	Annually recurring	April 1	29
	Arts Festivals Program	Promotion of arts	50% of professional artist's fees for Albertan/Canadian and Children's Artists 50% of fees to a maximum of 1/3 of eligible fees for international artists, excluding international children's artists	Other	Yes	Annually recurring	November 15	31
	Community Presenting Program	Promotion of arts	Up to 75% of fees	Operating	Yes	Annually recurring	July 15	33
	Community Support Organizations – Operating Grant	Not-for-profit organizations	30% of administration expenses, 50% of program expenses	Operating	Yes	Annually recurring	March 1	35
	Community Support Organizations – Project Grant	Not-for-profit organizations	$20,000	Other	No	Annually recurring	September 1	37
	Post Secondary Institutions	Post Secondary Institutions	Individually assessed, up to 100% of eligible expenses	Other	No	Annually recurring	March 1	39
	Provincial Youth Arts Summer Schools	Youth arts	Based on formula	Other	No	Annually recurring	November 15	41
	Public Art Galleries – Operating Grant	Visual Art	Individually assessed	Other	No	Annually recurring	April 1	42

	DESCRIPTION		FINANCIAL ASSISTANCE			PROGRAM TIMELINE	APPLICATION DEADLINES	PAGE
Funding Agency/Program	**Initiative/Grant**	**Target/Focus**	**Maximum Assistance Available**	**Type**	**Cost Sharing**			
	Alberta Main Street Program	Alberta's heritage, downtown revitalization	Individually assessed	Mixed	Yes	Annually recurring	Periodic	44
Alberta Historical Resources Foundation	Heritage Preservation Partnership Program	Initiatives to preserve Alberta's heritage	Matching program for grants in five categories: Heritage Awareness, Historic Resource Conservation, Publications, Research and Transportation/Industrial Artifact Conservation	Other	No	Annually recurring	February 1 and September 1	46
	Municipal Heritage Partnership Program	Alberta's historic site heritage	$80,000	Operating	Yes	Annually recurring	Any time. Projects must be completed by March 15	48
Community Facility Enhancement Program		Facility enhancement	Matching program up to $125,000	Capital	Yes	Annually recurring	Any time	50
Community Initiatives Program		Community programming and capital initiatives	Matching program up to $75,000	Mixed	Yes	Annually recurring	Any time	52
Community Spirit Donation Grant Program	Community and Voluntary Services	Charitable giving	$50,000 over 3 years	Other	No	Annually recurring	December 31	54
Human Rights, Citizenship and Multiculturalism Education Fund	Human Rights and Multiculturalism Grant Program	Diversity, welcoming communities	Up to 50% funded	Other	Yes	Annually recurring	May 1 and October 1	56
Major Community Facilities Program Grants		Development of major community facilities	Matching program up to $10 million	Capital	Yes	Ending 2008/2009	Any time	58
Employment and Immigration								**61**
Summer Temporary Employment Program		Student summer employment	Based on municipality's population	Operating	Yes	Annually recurring	Letters of agreement sent out in February	63
Finance and Enterprise								**65**
Tax Exempt Fuel User Program		Fuel prices	Individually assessed	Other	No	Annually recurring	No later than three years after the end of the calendar year in which the fuel was purchased	67
Housing and Urban Affairs								**69**
Affordable Housing Program – Block Funding Initiative	Grant	Affordable housing	Up to 70% of capital costs	Capital	No	2007/2008 to 2009/2010	Identified Municipalities should submit their affordable housing plans as soon as possible following the funding announcement	71
Affordable Housing Program – Request for Proposals	Grant	Affordable housing	Up to 70% of capital costs	Capital	No	2008/2009	September 19, 2008	72

		DESCRIPTION	FINANCIAL ASSISTANCE			PROGRAM TIMELINE	APPLICATION DEADLINES	PAGE
Funding Agency/Program	**Initiative/Grant**	**Target/Focus**	**Maximum Assistance Available**	**Type**	**Cost Sharing**			
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Municipal Affairs								
Alberta Public Library Electronic Network		Public library network implementation	Individually assessed	Operating	No	Annually recurring	Any time	77
Alberta Public Library Operating Grant Program		Public library service (operations)	$4.29 per capita local and $3.22 per capita for regional system	Operating	Yes	Annually recurring	June 15	79
Fire Services Training Initiative		Fire services training	$5,000 per course	Operating	No	Annually recurring	Exact date announced annually	81
Grants in Place of Taxes Program		Municipal funding	Individually assessed	Operating	No	Annually recurring	Any time	83
Intermunicipal Dispute Resolution Initiative		Dispute resolution	Individually assessed	Operating	Yes	Annually recurring	Any time	84
Joint Emergency Preparedness Program		Emergency management	50% funded up to $40,000	Mixed	Yes	Annually recurring	October 15	86
Local Dispute Resolution Initiative		Build conflict management capacity	$35,000 - additional $15,000 in matching money	Operating	No	Annually recurring	Any time	88
Municipal Sponsorship Program	Emergency Management Ground Search and Rescue Training Grant	Ground search and rescue	Individually assessed	Operating	No	Annually recurring	January – exact date announced annually	90
	Emergency Management Training Grant	Emergency management	Individually assessed	Operating	No	Annually recurring	January – exact date announced annually	92
	Primary Grant	Local priorities	Individually assessed	Mixed	No	Announced annually, late summer or early fall	September 30	93
Municipality Sustainability Initiative	Capital Funding	Infrastructure	Formula allocation	Capital	No	2007/2008 to 2016/2017	April 1	95
	Conditional Operating Funding	Planning, administration, municipal services and non-profit organizations	Formula allocation	Operating	No	2007/2008 to 2016/2017	April 1	97
Municipal Internship Program	Administrator Funding	Employment	$43,000	Operating	Yes	Annually recurring	September 5	99
	Land Use Planner Funding	Employment	$62,000 over 2 years	Operating	Yes	Annually recurring	September 5	101
Regional Partnerships Initiative	Exploration Grant	Regional cooperation	$75,000	Operating	No	Annually recurring	Any time	103
	Implementation Grant	Regional cooperation	75% funded up to $150,000	Operating	Yes	Annually recurring	Any time	105
Regional Services Commission Assistance Program		Support regional services commissions	Individually assessed for a one-time payment up to $20,000	Other	No	Annually recurring	Within 6 months of establishing a regional services commission	107
Tank Site Remediation Program		Environmental clean-up	New applicants - up to $160,000 Existing participants – up to $50,000	Capital	Yes	Until current approved funding is fully allocated	Any time	108

		DESCRIPTION	FINANCIAL ASSISTANCE			PROGRAM TIMELINE	APPLICATION DEADLINES	PAGE
Funding Agency/Program	**Initiative/Grant**	**Target/Focus**	**Maximum Assistance Available**	**Type**	**Cost Sharing**			
Unconditional Municipal Grant Program		Municipal funding	Based on 1994 business plan	Operating	No	Annually recurring	Not required - automatic	110
Seniors and Community Supports								**111**
Affordable Supportive Living Initiative	Capital Funding for Affordable Supportive Living Projects	Affordable supportive living projects	Up to 50% of eligible capital costs	Capital	Yes	Ending 2010/2011	Exact date announced annually	113
Solicitor General and Public Security								**115**
Alberta Community Crime Prevention Grant Program		Crime prevention	$50,000	Mixed	No	Annually recurring	May 15	117
Alberta Community Restorative Justice Grant Program		Restorative justice	Individually assessed	Mixed	No	Annually recurring	October 15	119
Municipal Policing Assistance Grant		Policing services	Based on per capita formula	Operating	No	Annually recurring	No applications – automatic	121
Victim Program Grants		Information and assistance to victims of crime	$300,000 for Calgary & Edmonton, $150,000 for other Victim Service Unit	Operating	No	Annually recurring	April 1 and October 1	122
Sustainable Resource Development								**125**
FireSmart Community Grant Program		Wildfire protection	$50,000	Operating	Yes	Annually recurring	June 27	127
Municipal Mountain Pine Beetle Grant Program		Control of mountain pine beetle infestations	Costs as approved in the management plan	Operating	Yes	Annually recurring	November 30	129
Municipal Wildfire Assistance Program		Wildfire protection	75% of eligible costs in excess of $25 per capita	Other	Yes	Annually recurring	Any time	130
Tourism, Parks and Recreation								**131**
	Alberta Games Program - 55 Plus Summer and Winter Games	Promote greater levels of physical, social, intellectual and creative achievement in persons over 55 years	$175,000	Operating	Yes	Bi-annually recurring	3 years before Games	133
	Alberta Games Program - Summer and Winter Games	Promote fitness and develop Alberta athletes	$410,000	Operating	Yes	Bi-annually recurring	3 years before Games	134
Alberta Sport, Recreation, Parks & Wildlife Foundation	Canadian Sport for Life Project Grant	Canadian Sport for Life and Long-term Athlete Development Framework support	$7,500	Project	Yes	Annually recurring	May 1, October 1	135
	Development Initiatives Program	Active lifestyles	$1,000 to individuals $5,000 to groups	Operating	Yes	Annually recurring	January 1, May 1, October 1	137
	Hosting Program	Hosting of major events	$40,000	Operating	Yes	Annually recurring	January 1, April 1, July 1, October 1	139
	Sport Participation Initiative Program	Sport programs for under-represented groups	$15,000	Project	Yes	Annually recurring	May 1, October 1	141

	DESCRIPTION		FINANCIAL ASSISTANCE			PROGRAM TIMELINE	APPLICATION DEADLINES	PAGE
Funding Agency/Program	**Initiative/Grant**	**Target/Focus**	**Maximum Assistance Available**	**Type**	**Cost Sharing**			
Transportation								**143**
Alberta Cities Transportation Partnership Program	Basic Capital Grant	Transportation	$60 per capita - 75% funded	Capital	Yes	Annually recurring	April 1	145
	City Transportation Fund	Transportation	$0.05 per litre	Capital	No	Annually recurring	March 31	147
	City Special Transportation Grant	Transportation	75% funded up to $3 million	Capital	Yes	Annually recurring	Any time	149
	Provincial Highway Maintenance Grant	Transportation (highways)	$1,959 per lane-kilometres	Capital	No	Annually recurring	December 31	151
Alberta Municipal Infrastructure Program		Infrastructure	Based on population	Capital	No	2005/2006 to 2015/2016	April 1	153
Alberta Municipal Water / Wastewater Partnership Program / Water For Life		Water/Wastewater management	Varies - individually assessed	Capital	Yes	Annually recurring	November 30	155
Community Airport Program		Community owned public-use airports	Individually assessed	Capital	No	Annually recurring	October 1	157
Local Road Bridge Program		Construction, maintenance of bridges	Individually assessed	Mixed	Yes	Annually recurring	April 1	159
New Deal for Cities and Communities/Federal Gas Tax Fund		Infrastructure	Based on population	Capital	No	2005/2006 to 2009/2010	April 1	161
New Deal for Public Transit Program/Federal Public Transit Trust		Transportation (public transit)	Up to 100%, funding based on annual ridership statistics	Capital	Yes	2005/2006 to 2009/2010	March 31	163
Resource Road Program		Transportation	50% funded up to $1.5 million	Capital	Yes	2003/2004 to 2010/2011	November 28	165
Rural Transportation Grant		Roadways	Based on formula	Capital	No	Annually recurring	April 1	167
Streets Improvement Program		Transportation	$60 per capita - 75% funded	Capital	Yes	Annually recurring	April 1	169

Part II | FINANCIAL ASSISTANCE INVENTORY

AGRICULTURAL SERVICE BOARD

Objectives:	To provide financial assistance to Agricultural Service Boards in their delivery of agricultural programs and services beneficial to the municipality, its ratepayers and Alberta.
Description:	The Agricultural Service Board (ASB) grant program supports Agricultural Service Boards to perform provincially delegated responsibilities concerning the enforcement of the *Agricultural Service Board Act, Weed Control Act, Agricultural Pests Act, Soil Conservation Act and the Livestock Diseases Act*, as well as the development of programs and services that protect, sustain and improve agricultural capability in Alberta. It provides financial incentives and technical assistance to help the administration of provincial acts and resulting programs at the municipal level. On an annual basis, it distributes $10.5 million to municipalities.
Eligible Entities:	• Municipalities (municipal districts and special areas with an established ASB) • Rural districts
Project Eligibility Criteria:	Programs developed and managed by an ASB as legislated by the *Agricultural Service Board Act*. Designation of an agricultural field man is also eligible.
Type of Funding:	Operating
Project Examples:	• Roadside and targeted weed control program • Weed inspection and enforcement • Pest monitoring, mapping and control programs • Soil erosion inspection and enforcement • Producer workshops
Financial Assistance Available:	The program sets a maximum allocation of $150,000 per year per ASB. Alberta Agriculture and Rural Development funds programs managed by an ASB on a cost-shared basis of up to 60 percent, with up to 40 percent funded by the municipality.
Program Timelines:	Annually recurring
Application Deadlines:	June 1
Website:	No website available
Contact Information:	Alberta Agriculture and Rural Development J. G. O'Donoghue Building 7000 - 113 Street Edmonton, AB T6H 5T6 T: 780-415-9930 F: 780-427-5921

ALBERTA ENVIRONMENTALLY SUSTAINABLE AGRICULTURE PROGRAM
Farm Based Grants

Objectives:	To enhance the adoption of environmentally sustainable practices by the agriculture and agri-food processing sectors.
Description:	The Alberta Environmentally Sustainable Agriculture (AESA) program is a provincially funded program delivered by Agriculture and Rural Development. AESA facilitates the adoption of environmentally responsible management practices by developing and delivering programs, tools and information. With AESA funding, municipalities, producers, First Nations communities and groups, environmental groups and agencies concerned with environmental stewardship in agriculture find better ways to meet the challenges facing the industry.
Eligible Entities:	• Agricultural Service Boards • Municipalities • First Nations communities and groups • Environmental organizations • Agricultural organizations
Project Eligibility Criteria:	Eligible entities can apply for funding to hire an AESA Extension staff member to help implement the program according to the program-planning model submitted.
Type of Funding:	Operating
Project Examples:	• Extension program planning, coordination and evaluation • Demonstration, tours, meetings, workshops and one-on-one • Communication and educational activities and material development • Staff training to support program delivery • Support Environmental Plan Program
Financial Assistance Available:	AESA funds approved projects on a cost-sharing basis to a maximum of 75 percent, with 25 percent funded by the applicant. The applicant cannot use in-kind labour contributions for its 25 percent contribution. AESA funding prioritises labour to develop and deliver local extension programs. Of the 75 percent of AESA funds, the applicant may use up to 30 percent for operating expenses and a minimum of 70 percent for labour (i.e. a dedicated full-time or part-time position). AESA will not accept applications requesting less than $20,000 per year. Although funding covers a three-year term, applicants must update AESA annually to continue their eligibility for funding. Ineligible expenses: • Honorariums (e.g. compensation for / payments to board members) • Hosting (e.g. food, beverages) • Administration and overhead costs (e.g. municipal administrator, temporary or support staff, computers, phones, cell phones, internet) • Input costs (e.g. fertilizer, seed, herbicide) • Maintenance (e.g. general equipment upkeep, including vehicles) • Capital purchases and infrastructure (e.g. equipment, buildings, fencing, computer software) • Producer incentives (e.g. money paid to producers for the adoption of best management practices) • Coverage for obtaining class 4 drivers license • Coverage of Geographic Information Systems (GIS) program/software/subscriptions

	• Promotional materials (e.g. door prizes, clothing, pens, hats) • Professional Fees (e.g. Alberta Institute of Agrologists, P. Eng) – the employer has the option to use part of its contribution to cover professional fees.
Program Timelines:	AESA has extended the program to December 31, 2009.
Application Deadlines:	November 2008
Website:	aesa.ca/new/farm.cfm agric.alberta.ca/general/progserv.nsf/all/pgmsrv83
Contact Information:	AESA Program Manager Conservation and Development Branch Alberta Agriculture and Rural Development J.G. O'Donoghue Building 7000 – 113 Street Edmonton, AB T6H 5T6 T: 780-427-3885 F: 780-422-0474

MUNICIPAL INDUSTRIAL WASTEWATER INFRASTRUCTURE FOR AGRICULTURAL PROCESSING PROGRAM

Objectives:

To assist municipalities to strengthen and diversify their economic bases by investing in the water/wastewater infrastructure needed to accommodate significant agricultural processing developments.

Description:

The Municipal Industrial Wastewater Infrastructure for Agricultural Processing Program (MIWIAP) encourages shared funding of municipal industrial water/wastewater infrastructure and water/wastewater infrastructure feasibility studies between Alberta, the municipality and the private sector. MIWIAP has identified the need for industrial wastewater infrastructure as an important issue, particularly for rural communities that may not have a sufficient population base to absorb major infrastructure investments.

Eligible Entities:

Eligible entities:

- Municipalities (cities, towns, counties, villages, summer villages, municipal districts, improvement districts and special areas)
- Métis settlements
- Hamlets
- Regional commissions.

There is no direct financial assistance available to private sector firms, as the program only supports municipalities.

Project Eligibility Criteria:

To qualify, an infrastructure project must have eligible costs of at least $500,000.

The project must involve the construction or expansion of municipally owned water/wastewater infrastructure to accommodate a significant agricultural processing development.

Feasibility studies that assess the water/wastewater infrastructure options for municipalities relative to eligible infrastructure developments also qualify for program assistance.

Type of Funding:

Mixed

Project Examples:

Water treatment plants; Water lines; Water reservoirs; Wastewater treatment plants; Wastewater pipelines; Wastewater lagoons; Equipment; Consulting services; Project management; Labour; Material.

Financial Assistance Available:

MIWIAP will consider two levels of funding for capital infrastructure projects:

- Level 1 funding for all municipalities with a population under 40,000:
  - A maximum provincial grant of one-third of eligible project costs, with at least two-thirds representing contributions equally shared between the municipality and the private sector/industry
  - The municipality may use contributions from the private sector as part of their one-third share
  - The municipality may provide more than one-third funding based on its financial capacity and the needs of the project but all cases require some private sector investment.
- Level 2 funding for municipalities with populations greater than 40,000:
  - A maximum provincial grant of 15 percent of eligible capital costs
  - MIWIAP will determine the remaining funding to be determined on a project by project basis with contributions required from both the municipality and industry
  - Level 2 has similar criteria on the financial capacity of the municipality, project needs and availability of funds as does Level 1.

Municipalities may receive up to one-half of eligible costs for feasibility studies funding, to a maximum of $50,000 per study.

Criteria for eligible infrastructure (project) costs:

	• Must relate to capital costs of new or expanded industrial water/wastewater treatment systems related to a confirmed agricultural processing investment • May be supply- and direct-connections to new or existing systems but not water distribution and collection systems • May include the cost of land and site improvements related to the project, such as the construction of lagoons • Municipality must own the infrastructure • May include private sector involvement through the management and/or operation of water/wastewater facilities • Capital infrastructure projects (excluding feasibility studies) must represent at least $500,000 of eligible capital costs • If it serves municipal interests, may allow the completion of eligible infrastructure on agricultural processing plant sites • Eligibility is restricted to current industry needs and cost effectiveness; the program will not fund projects or components of projects constructed in anticipation of future development. Criteria for eligible feasibility studies to assess water/wastewater treatment system options: • Costs include fees and disbursements of qualified third party consultants associated with assessing the feasibility of water and wastewater infrastructure options available to accommodate an eligible agricultural processing investment • Studies must relate directly to the needs of a potential investor who expressed an interest in making an eligible agricultural processing investment. Eligible agricultural processing investments are new major agricultural processing developments (including a significant expansion of existing agricultural processing plants) that demonstrate positive economic benefit to Alberta and add value to commodities. Ineligible costs include GST, municipal labour, material, equipment, as well as administration costs and costs of borrowing for the project.
Program Timelines:	Annually recurring
Application Deadlines:	Any time throughout the year
Website:	agric.alberta.ca/general/progserv.nsf/all/pgmsrv311
Contact Information:	Alberta Agriculture and Rural Development Municipal Industrial Wastewater Infrastructure for Agricultural Processing Program Business Expansion and Commercialization Division J. G. O'Donoghue Building #304, 7000 – 113 Street Edmonton, AB T6H 5T6 T: 780-422-2611 F: 780-422-3655

Alberta | Children and Youth Services

CHILD CARE SPACE CREATION INNOVATION FUND

Objectives:	To promote the creation of new childcare spaces in Alberta's communities.
Description:	The Making Space for Children: Child Care Space Creation Innovation Fund helps with planning and/or start-up costs associated with creating new licensed or approved childcare spaces.
Eligible Entities:	The following groups or organizations may apply: • Community groups • Licensed or approved child care programs • Not-for-profit societies • Industry • School boards • Municipalities or local governments • Public institutions (e.g. hospitals, school boards).
Project Eligibility Criteria:	Eligible projects will be assessed on the following: • Experience in offering child care • Understanding of community needs • Ability to create spaces in areas of high need • Partnerships with other organizations. Preference will be given to proposals where the new child care spaces are: • Being developed in partnership with other community organizations or • Located in a space with other children's services such as in Parent Link Centres and/or schools • Funded in part by the applicants from other sources.
Type of Funding:	Capital
Project Examples:	• Materials and supplies (e.g. toys, equipment, furnishings) • Planning costs (e.g. business plan development, feasibility study) • Minor capital costs (e.g. renovations)
Financial Assistance Available:	Up to $1,500 per new space created in Child and Family Services Authorities Regions 1 to 8 and 10. Up to $2,000 per new space created in Child and Family Services Authority Region 9 (Northeast Alberta – Wood Buffalo).
Program Timelines:	Any time
Application Deadlines:	Annually recurring
Website:	child.alberta.ca/childcare
Contact Information:	Alberta Children and Youth Services Child Development Branch 6th Floor, 9940 - 106 Street Edmonton, Alberta T5K 2N2 T: 780-422-1119 or toll free 1-800-661-9754

FAMILY AND COMMUNITY SUPPORT SERVICES PROGRAM

Objectives:

To design and deliver preventive social programs that promote and enhance the well-being of individuals, families and communities.

Description:

Since 1966, the Government of Alberta, participating municipalities and Métis settlements have jointly funded preventive social services for Albertans through the Family and Community Support Services (FCSS) Program. Designed to meet the preventive social programming needs of the local community, FCSS projects and services offer a range of support for people of all ages.

The projects and services help individuals adopt healthy lifestyles to improve their quality of life and build the capacity to prevent and/or deal with crises.

FCSS emphasizes local decision-making for programming, on the belief that communities have the desire, energy and resources to build community capacity. Each municipality or Métis Settlement determines how the funds it receives best meet local needs.

Project Eligibility Criteria:

In providing for the establishment, administration and operation of a program, an entity must do all of the following:

- Promote and facilitate the development of stronger communities
- Promote public participation in planning, delivering and governing the program and services provided under the program
- Promote and facilitate the involvement of volunteers
- Promote efficient and effective use of resources
- Promote and facilitate cooperation and coordination with allied service agencies.

Services provided under the program must:

- Be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity
- Do one or more of the following:
  - Help people develop independence, strengthen coping skills and become more resistant to crisis
  - Help people develop an awareness of social needs
  - Help people develop interpersonal and group skills that enhance constructive relationships
  - Help people and communities assume responsibility for decisions and actions that affect them
  - Provide supports that help sustain people as active participants in the community.

Services provided under the program must not:

- Provide primarily for the recreational needs or leisure time pursuits of individuals
- Offer direct assistance, including money, food, clothing or shelter, to sustain an individual or family
- Be primarily rehabilitative in nature
- Duplicate services usually provided by a government or government agency.

Eligible Entities:

- Municipalities (cities, towns, villages, summer villages, specialized municipalities, municipal districts, improvement districts and special areas)
- Métis settlements

Type of Funding:

Operating

Project Examples:

- Parent-child development activities
- Youth development services
- Home support services
- Information and referral services
- Outreach programs

Financial Assistance Available:

FCSS makes funds available to all municipalities and Métis settlements that choose to develop and deliver preventive social programs.

Alberta provides 80 percent funding and municipalities/Métis settlements contribute a minimum 20 percent matching share.

FCSS distributes funding quarterly using an established funding allocation model based on the population of each participating municipality or Métis Settlement (with an adjustment for median income).

Alberta calculates the maximum grant for each municipality annually in the fall for the next calendar year's funding.

Métis settlements receive their funding concurrently with the provincial financial year; therefore, no adjustments are required.

Program expenditures cannot include:

- The purchase of land or buildings
- The construction or renovation of a building
- The purchase of motor vehicles
- Costs that do not relate to direct program service delivery
- Municipal property taxes and levies
- Payments to a board or committee member, except for reimbursement of expenses.

Program Timelines:

Annually recurring

Application Deadlines:

Municipalities may submit letters to the Minister of Children and Youth Services at any time to join the program.

Funding starts either January 1st or April 1st, depending on the type of program administration chosen.

Website:

child.alberta.ca/home/1022.cfm

Contact Information:

Alberta Children and Youth Services
Community Strategies and Support Division
Community Partnerships
10th Floor, 9940 - 106 Street
Edmonton, AB T5K 2N2
T: 780-415-8150
F: 780-644-2671

Family and Community Support Services Association of Alberta
#106, 8944 – 182 Street
Edmonton, AB T5T 2E3
T: 780-415-4791
F: 780-415-4793
Email: fcssaa@telus.net
Website: fcssaa.alberta.ca

PREVENTION OF FAMILY VIOLENCE AND BULLYING COMMUNITY INCENTIVE FUND

Community Incentive Funding

Objectives:	To support communities in their efforts to create coordinated and collaborative action on family violence and bullying.
Description:	The Prevention of Family Violence and Bullying Community Incentive Fund was developed to support local action on the long-term vision identified in the Alberta Roundtable on Family Violence and Bullying report: *Finding Solutions Together* (familyviolence.alberta.ca). Communities participate in the funding and approval process through regional review committees. The committees recommend approval for applicants based on the eligibility criteria, as well as the local needs and priorities.
Eligible Entities:	Not-for-profit organizations working in partnership with community stakeholders.
Project Eligibility Criteria:	Eligibility criteria include: • Clearly defined activities that include one or more key action areas outlined in the report *Finding Solutions Together*: social change; collaborative and coordinated community response and services and supports • Effect family members or communities directly by increasing their knowledge about and helping to reduce the impact of family violence and bullying • Support and implement a coordinated community response to family violence and bullying through a local coordinating committee and other community stakeholders. The Fund encourages applicants to connect with local coordinating committees to build on current community efforts at family violence and bullying prevention. The Fund encourages applications from new projects and existing committees that strengthen coordination and collaboration in the community.
Type of Funding:	The program provides one-year project funding with the ability to reapply - regional review committees review the projects in subsequent years.
Project Examples:	• Local conferences, presentations, training and workshops • Community planning and coordination activities • Program start-up and resource development within the community
Financial Assistance Available:	There are two types of grant funding available: • Funding up to $10,000 must have at least two community partners and may include a business partner • Funding up to $75,000 must have at least four community partners and one business sector partner. Funding depends on the demographics and needs of each Child and Family Services Authority region.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	Applicants can download guidelines and forms from the website in early December each year, with an application deadline by the end of February. Actual dates vary from year to year.
Website:	child.alberta.ca/home/831.cfm

Contact Information:	Prevention of Family Violence and Bullying Division Alberta Children and Youth Services 3rd Floor, Sterling Place 9940 – 106 Street Edmonton, AB T5K 2N2 T: 780-422-5916 F: 780-427-2039

Alberta | Culture and Community Spirit

ALBERTA FOUNDATION FOR THE ARTS

Artists and Education – Project Grant

Objectives:	To support Alberta schools by subsidizing the fees of professional artists from any artistic discipline who provide interactive arts residency projects for grades K-12.
Description:	The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.
Eligible Entities:	Alberta schools or school jurisdictions recognized by Alberta Education and operating on a full-time basis for students in grades K-12 may apply.
Project Eligibility Criteria:	Eligibility criteria for residency projects include: • Provide students with access to Alberta's professional artists and their work • Provide opportunities for students to observe and engage in the creative process • Encourage students to discover their creative potential • Engage one artist, a group of artists or a collaboration between several artists to deliver a program • Activities must take place on school property during school hours • Projects may last from one to thirty days • A one-day residency must last at least five hours. Two or more schools may collaborate on a project when school populations, locations or conditions warrant. Schools may apply for this program every year. This application may include a maximum of two residency projects, with separate descriptions and budgets. Each residency project must finish within three months of its start date.
Type of Funding:	Other
Project Examples:	Eligible project costs include the artist fee plus travel, accommodation and meal expenses. They also include non-reusable materials needed for the proposed activity, e.g. paint, paper, videotape and clay.
Financial Assistance Available:	Schools may apply for a maximum of 50 percent of the project costs, which include the artist fee, accommodation, travel, meal allowance and non-reusable materials, but exclude GST. Schools may apply for a maximum of 75 percent of the project costs (excluding GST) when: • The school is outside the city limits of Calgary or Edmonton • The artist must travel 100km or more one-way from his residence to the school • The maximum grant under this program will not exceed $10,000.
Program Timelines:	Annually recurring
Application Deadlines:	April 1
Website:	affta.ab.ca/organization-project-form.shtml

Contact Information:

Alberta Foundation for the Arts
Capital Arts Building
10708 - 105 Avenue
Edmonton, AB T5H 0A1
T: 780-427-9968
F: 780-422-1162

ALBERTA FOUNDATION FOR THE ARTS

Arts Festivals Program

Objectives:

To support the presentation of artists in all artistic disciplines by reimbursing a portion of artists' fees for defined presentations that occurred in the preceding year.

Description:

The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.

Eligible Entities:

Eligible entities:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements
- First Nations communities and groups
- Registered not-for-profit organizations
- Schools recognized by Alberta Education
- Churches
- Library boards.

Eligible organizations must:

- Be registered and in good standing under the appropriate legislation and have been in operation in Alberta for at least one year
- Serve Albertans to the satisfaction of the AFA; national organizations must have Alberta members and central offices in Alberta
- Demonstrate financial stability for at least one year
- Have successfully run an arts festival before applying
- Have at least 50 percent of its board members or ruling council living in the community or region where the festival is held
- Have held the festival during the twelve-month period immediately before the grant deadline.

Project Eligibility Criteria:

Arts presentations, performances, readings or exhibitions must be the primary reason for the festival.

Touring artists in the performing, visual and literary arts must be based outside of the host community unless they are professional artists.

The event must be open to the public.

Ineligible projects are:

- Exhibitions sponsored through the AFA's Travelling Exhibition Program
- Performances/presentations by resident non-professional individuals and groups
- Entertainment provided as part of rodeos, stampedes, grandstand performances, trade fairs, parades, meals, conventions, community dances, student union cabarets and other primarily social events
- Performances/presentations that are not available to the general public, either through festival passes or casual sales
- Performances/presentations by staff and board members of organizations applying for the grant
- Performances/presentations by faculty members of an educational institution applying for the grant
- Performances/presentations by hypnotists, disc-jockeys, moderators, or ropers
- Presentations for which AFA funding has not been acknowledged, except for first-time applicants.

Type of Funding:	Other
Project Examples:	• Arts presentations • Performances • Readings • Exhibitions
Financial Assistance Available:	Maximum amount of grant: • 50 percent of fees paid to Alberta/Canadian artists, subject to artist residency conditions; and/or • 50 percent of fees paid to children's artists (children's artists are those who play to audiences with over 50 percent of the audience under the age of 16 years); and • 50 percent of fees paid to international artists to a maximum of one-third of the eligible Canadian/Albertan artist subsidy; international children's artists are exempt from this restriction. Goods and services taxes are not eligible for funding.
Program Timelines:	Annually recurring
Application Deadlines:	November 15
Website:	affta.ab.ca/organization-project-form.shtml
Contact Information:	Alberta Foundation for the Arts Capital Arts Building 10708 - 105 Avenue Edmonton, AB T5H 0A1 T: 780-427-9968 F: 780-422-1162

ALBERTA FOUNDATION FOR THE ARTS

Community Presenting Program

Objectives:

To support the presentation of artists in all artistic disciplines by reimbursing community organizations for a portion of artists' fees for presentations that occurred in the preceding year.

Description:

The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.

Eligible Entities:

Eligible entities:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements
- First Nations communities and groups
- Registered not-for-profit organizations
- Schools
- Churches
- Library boards.

Eligible organizations must:

- Be registered and in good standing under the appropriate legislation and have operated in Alberta for at least one year
- Serve Albertans to the satisfaction of the AFA; national organizations must have Alberta members and central offices in Alberta
- Demonstrate financial stability for at least one year
- Have at least 50 percent of its board members or ruling council living in the community or region where the presentations occur
- Have a policy of presenting a series of at least three different touring attractions during the twelve-month period from July 1 to June 30 immediately before the grant deadline
    - Applicants with fewer than three different touring attractions may qualify for funding by providing a cover letter to the AFA explaining why they did not present more events.

Project Eligibility Criteria:

The presentation, performance, reading or exhibition must be the primary reason for the event.

The event must be open to the public.

Schools (grades K-12) that present artists must have public presentations outside of regular school hours (8:00 a.m. to 4:00 p.m.).

Touring artists in the performing, visual and literary arts must be based outside of the host community unless they are professional performers.

For visual and film or video arts presentations, the creator, director, producer or representative must be present and participate in the presentation.

Ineligible presentations include:

- Presentations for which AFA funding has not been acknowledged, except for first-time applicants
- School presentations (grades K-12) on school property during school hours
- Performances or presentations not available to the general public, either through season tickets or casual sales
- Performances by house bands or house musicians
- Performances by resident non-professional individuals and groups

	• Entertainment provided as part of primarily social events (e.g. rodeos, grandstand performances, trade fairs, parades, student union cabarets) • Performances by staff and board members of organizations applying for the grant • Performances by hypnotists, disc-jockeys, moderators, ropers, lecturers, moderators, face painters or balloon entertainers • Performances by groups already receiving AFA operating funding for ongoing activities in the same venue that the applicant manages • Exhibitions sponsored through the AFA's Traveling Exhibition Program.
Type of Funding:	Operating
Project Examples:	• Presentations by touring performing artists • Presentations by media artists (film, video, animation) • Presentations by published authors (readings)
Financial Assistance Available:	Applicants may apply for a grant of: • 75 percent of fees paid to Alberta theatre and dance artists and Alberta children's theatre and dance artists • 65 percent of fees paid to Western Canadian artists and Western Canadian children's artists (BC, AB, SK, MB); ensemble members may not be separated out and residency is determined by the majority of ensemble members • 50 percent of fees paid to Canadian artists residing east of Manitoba • 50 percent of fees paid to international children's artists (children's artists are those who play to audiences where over 50 percent of the audience is under the age of 16 years) • 50 percent of fees paid to international artists to a maximum of one-third of the eligible Canadian/Alberta subsidy; international children's artists are exempt from the restriction.
Program Timelines:	Annually recurring
Application Deadlines:	July 15
Website:	affta.ab.ca/organization-project-form.shtml
Contact Information:	Alberta Foundation for the Arts Arts Building 10708 - 105 Avenue Edmonton, AB T5H 0A1 T: 780-427-9968 F: 780-422-1162

ALBERTA FOUNDATION FOR THE ARTS

Community Support Organizations – Operating Grant

Objectives:	This grant program assists not-for-profit community organizations that primarily support and promote the arts with annual operating expenses.
Description:	The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.
Eligible Entities:	Community support organizations primarily provide programs and services to: • An artistic community working in the literary arts, visual arts, performing arts and film/video arts and/or • A community with limited arts opportunities. Eligible organizations include: • Alberta-registered not-for-profit organizations • Schools recognized by Alberta Education • Churches • Municipalities • Library boards • Indian Bands as defined by the Indian Act R.S.C. 1985, C.I-5 • Métis settlements recognized under the *Métis Settlements Act*. Ineligible organizations are: • Municipal agencies • Organizations considered by the AFA to be members of a Provincial Arts Service Organization (PASO) • Programs that are primarily competitive in nature and not offered on a provincial basis • Post secondary institutions and their affiliates.
Project Eligibility Criteria:	Eligible organizations must have a mandate to carry out programs in: • Artist support and development • Artist training and • Public participation in the arts. Eligible organizations must: • Be incorporated and operating for at least two years • Demonstrate the ability to balance good governance practices and fiscal responsibility while maintaining their artistic mandate • Operate at arms length from organizations and institutions receiving annual operating funds from the Government of Alberta, their affiliates and/or commercial enterprises.
Type of Funding:	Operating
Project Examples:	None available

Financial Assistance Available:	The AFA has committed to provide one grant annually to all eligible applicants in order to ensure the maximum benefit to as many artists and arts organizations as possible. The Board of the AFA establishes funding for this program each year. It distributes available funds equitably among all eligible applicants based on the number of eligible applicants in a given year. The program bases grants on 30 percent of administration expenses plus 50 percent of program expenses as calculated in the Expense Calculation Form. Ineligible expenses include: • Book and magazine publication (except for program documentation expenses, such as programs for performing arts events and catalogues for art exhibitions) • Expenses for building purchase or renovation • Capital depreciation • GST expense.
Program Timelines:	Annually recurring
Application Deadlines:	March 1
Website:	affta.ab.ca/forms/TPRC0029.pdf
Contact Information:	Alberta Foundation for the Arts Capital Arts Building 10708 - 105 Avenue Edmonton, AB T5H 0A1 T: 780-427-9968 F: 780-422-1162

ALBERTA FOUNDATION FOR THE ARTS

Community Support Organizations – Project Grant

Objectives:	To assist community not-for-profit organizations by providing a grant for a specific arts project or assisting in leadership development and capacity building in culturally diverse groups.
Description:	The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.

Eligible Entities:	An organization must:
	• Be registered and in good standing as a not-for-profit organization and have operated for at least one year
	• Carry out programs in the following areas:
	  • Artist support and development
	  • Artist training
	  • Public participation in the arts
	  • Culturally diverse arts programming.
	Ineligible organizations include:
	• Municipalities with populations exceeding 50,000
	• Organizations eligible to apply under any other AFA grant program.

Project Eligibility Criteria:	For the purposes of this grant program, a community support organization provides programs and services to: • Artists working in literary arts, visual arts, performing arts and film/video arts • Create cultural opportunities enhancing skill development, personal growth and positive lifestyles • Develop cultural leadership that effectively plans and implements cultural programs in an Alberta community that, in the judgement of the AFA, is limited in arts opportunities. Ineligible projects and expenses include: • Projects of an ongoing nature • Projects funded by the AFA under a different grant program • Funds for permanent staff positions • Costs for book and magazine publication, except for program documentation.
Type of Funding:	Other
Project Examples:	• Artist's fees • Subsistence funds • Transportation and accommodation • Royalties • Editing and dramaturgical fees • Administration and contract fees • Promotion and publicity • Production • Computer software • Expenses for the professional administrative development of a culturally diverse arts organization or for that organization's leadership and programming development.

Financial Assistance Available:	Community organizations may apply for up to 100 percent of eligible expenses that are verifiable and directly related to carrying out the proposed project, to a maximum of $20,000. AFA must receive the application before the program starts. Funding is not assured for any project.
Program Timelines:	Annually recurring
Application Deadlines:	September 1
Website:	affta.ab.ca/forms/TPRC0012.pdf
Contact Information:	Alberta Foundation for the Arts Capital Arts Building 10708 - 105 Avenue Edmonton, AB T5H 0A1 T: 780-427-9968 F: 780-422-1162

ALBERTA FOUNDATION FOR THE ARTS

Post-Secondary Institutions

Objectives:	To assist post secondary institutions or their affiliated organizations with projects and programs having artistic merit but not funded by Alberta Advanced Education.
Description:	The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.
Eligible Entities:	Eligible institutions must be: • Established in Alberta as post secondary institutions recognized by Alberta Advanced Education • Affiliated organizations, defined as those that fall under the control of and report to a faculty, department, or the administration of a post-secondary institution and receive direct funding from the institution • Organizations that offer programs on post secondary institution campuses that primarily serve the students and staff of such institutions or affiliated organizations.
Project Eligibility Criteria:	All eligible institutions must: • Demonstrate responsible fiscal management • Demonstrate that projects and programs will not support academic programs, activities or initiatives funded by Alberta Advanced Education • Identify an administrative unit responsible for determining fair and equitable distribution of AFA funds. Ineligible projects or institutions include: • Projects/programs funded by Alberta Advanced Education • Projects/programs which directly benefit institution academic staff, curriculum or that support ongoing course work • Projects/programs that involve capital projects and/or the establishment of endowments designed to generate income on an ongoing basis for scholarships or other purposes • Institutions and affiliated organizations eligible for support under any other AFA grant program.
Type of Funding:	Other
Project Examples:	None available
Financial Assistance Available:	The AFA has committed to provide one grant annually to all eligible applicants in order to ensure the maximum benefit to as many artists and arts organizations as possible. The AFA determines grant amounts on a case-by-case basis according to the Schedule of Activity received from each institution. Applicants may apply for up to 100 percent of eligible expenses directly related to carrying out the proposed project.
Program Timelines:	Annually recurring
Application Deadlines:	March 1
Website:	affta.ab.ca/forms/TPRC0032.pdf

Contact Information:	Alberta Foundation for the Arts Capital Arts Building 10708 - 105 Avenue Edmonton, AB T5H 0A1 T: 780-427-9968 F: 780-422-1162

ALBERTA FOUNDATION FOR THE ARTS

Provincial Youth Arts Summer Schools

Objectives:	To provide funding for arts organizations to offer youth arts summer schools in visual arts, music, theatre, writing, film and video.
Description:	The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.
Eligible Entities:	• Municipalities (cities, towns, villages, summer villages, specialized municipalities, municipal districts, improvement districts and special areas) • Alberta registered not-for-profit organizations that operated in Alberta for at least one year and have the authority to provide programs in the arts for the benefit of youth 17 years of age and younger.
Project Eligibility Criteria:	Summer school programs must benefit youth aged 17 years and younger. Summer school providers may offer programming for adult students but cannot use this grant to support adult programs.
Type of Funding:	Other
Project Examples:	• Artstrek, Edmonton (theatre program for young people aged 13-18) • Summerscapes, Red Deer (visual arts program for young people aged 15-17) • Youth Write, Edmonton (writing program for young people aged 12-17) • MusiCamp Alberta, Red Deer (music programs for young people aged 10 years and up)
Financial Assistance Available:	The program bases grants on an average three-year per-student formula. It awards grants for a three-year period.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	November 15, 2008 for the next 3-year cycle.
Website:	affta.ab.ca/index.shtml
Contact Information:	Alberta Foundation for the Arts Capital Arts Building 10708 – 105 Avenue Edmonton, AB T5H 0A1 T: 780-427-9968 F: 780-422-1162

ALBERTA FOUNDATION FOR THE ARTS

Public Art Galleries – Operating Grant

Objectives:

This program, operating with a philosophy of artistic and financial sustainability, supports exhibitions of visual art by assisting Public Art Galleries with annual operating expenses.

Description:

The Alberta Foundation for the Arts (AFA), a Provincial Crown agency formed in 1991, allots lottery revenues annually to individual artists and arts organizations in the visual arts, performing arts, literary arts and cultural industries. The AFA budget for 2008/2009 is $36 million.

Eligible Entities:

Eligibility for this program covers only organizations designated as Public Art Galleries by the Board of the AFA, which currently includes:

- Allied Arts Council of Lethbridge, Lethbridge (Bowman Arts Centre)
- Art Gallery of Alberta, Edmonton (formerly the Edmonton Art Gallery)
- Art Gallery of Calgary, Calgary
- Arts and Heritage Foundation of St. Albert, St. Albert (Profiles Gallery)
- Calgary Contemporary Arts Society, Calgary (Triangle Gallery)
- Clouds 'n' Water Gallery and Visual Production Society, Calgary (The New Gallery)
- Crowsnest Pass Allied Arts Association, Frank
- Heritage Agricultural Society, Stony Plain (Generations Gallery)
- Latitude 53 Society of Artists, Edmonton (Latitude 53 Gallery)
- Normandeau Cultural and Natural History Society, Red Deer (Red Deer and District Museum)
- The Prairie Art Gallery, Grande Prairie
- Red Deer and District Allied Arts Council, Red Deer
- Second Story Art Society, Calgary (TRUCK an artist run centre)
- Society of Northern Alberta Print Artists, Edmonton (S.N.A.P. Gallery)
- Southern Alberta Art Gallery, Lethbridge
- Stride Gallery, Calgary
- WECAN Society, Edmonton (Harcourt House Art Gallery)
- Whyte Museum of the Canadian Rockies, Banff.

Project Eligibility Criteria:

Public Art Galleries that apply under this grant program must:

- Be registered and in good standing in Alberta under the appropriate legislation and have operated in Alberta for at least two years
- Exhibit visual works of art and provide programs in the visual arts for the general public
- Demonstrate the ability to balance good governance practices and fiscal responsibility while maintaining their artistic mandate
- Operate a gallery and/or exhibition space that:
  - Is accessible to the public for at least 1,000 hours each year
  - Fulfills the minimum requirements for the security and presentation of exhibited work.
- Permanently employ at least one person responsible for planning and directing the gallery programs
- Contract with exhibiting artists and provide professional artists' fees according to copyright legislation and schedules recommended by the Canadian Artist Representation Copyright Collective (CARCC)
- Have a gross income that exceeds $20,000, excluding funding received from government sources.

Type of Funding:

Other

Project Examples:	None available
Financial Assistance Available:	The AFA has committed to provide one grant annually to all eligible applicants in order to ensure the maximum benefit to as many artists and arts organizations as possible. The AFA pays grants after April 1 after completing final calculations. Applicants may apply for this grant once every three years and must meet annual reporting requirements for the program. The program calculates the total eligible grant for the three-year period on an average of the previous three years' annual Community Derived Revenue (CDR). CDR is the total gross revenue from the gallery's annual financial statement, less all revenue from government grants. Gross revenue does not include gifts-in-kind that are capital assets, such as works of art.
Program Timelines:	Annually recurring
Application Deadlines:	April 1
Website:	affta.ab.ca/forms/TPRC0036.pdf
Contact Information:	Alberta Foundation for the Arts Capital Arts Building 10708 - 105 Avenue Edmonton, AB T5H 0A1 T: 780-427-9968 F: 780-422-1162

ALBERTA HISTORICAL RESOURCES FOUNDATION

Alberta Main Street Program

Objectives:	To provide resources and expertise for communities committed to conserving their historic commercial districts.
Description:	The Alberta Main Street Program is a downtown revitalization and architectural rehabilitation program supported by the Alberta Historical Resources Foundation and administered through Alberta Culture and Community Spirit. Through an extensive network of public and private partnerships, the program helps restore historic integrity and architectural character to traditional main streets across Alberta.
Eligible Entities:	• Small towns (population between 3,000 and 50,000) • Villages and hamlets (fewer than 3,000 residents) • Urban districts (larger municipalities) • Regional partnerships of small towns, villages and hamlets
Project Eligibility Criteria:	Eligibility is based upon membership in the Alberta Main Street Network, through accreditation as an Alberta Main Street Community. Requirements for eligibility in the network and for Alberta Main Street accreditation include: • Completing a Municipal Heritage Inventory through the Municipal Heritage Partnership Program (cost-sharing available) • Possessing the critical mass of historic places within the historic commercial district; at least 50 percent of the buildings in the proposed area must possess heritage significance and integrity • Committing to the National Trust Main Street Center's Ten Standards of Performance.
Type of Funding:	Mixed
Project Examples:	Twenty-three communities have restored and revitalized their historic downtowns in partnership with the Alberta Main Street Program, including Lethbridge, Red Deer and Camrose.
Financial Assistance Available:	The program contributes cost-shared funding toward project planning and project-related activities in organization, marketing and economic development. Designated Historic Resources are eligible for ongoing conservation funding from the Alberta Historical Resources Foundation. The applicant cannot apply the funds toward sidewalks, light standards and other streetscape enhancements.
Program Timelines:	Annually recurring
Application Deadlines:	The program's financial resources and commitments to active projects determine the timing of applications. In the past, this has tended to occur at roughly three to five-year intervals. When opportunities to apply to the program arise, the program office issues a written notice to all urban municipalities across Alberta.
Website:	albertamainstreet.org

Contact Information:	Head, Municipal Heritage Services Alberta Main Street Program Historic Resources Management Branch 8820 - 112 Street Edmonton, AB T6G 2P8 T: 780-438-8502 F: 780-427-5598

ALBERTA HISTORICAL RESOURCES FOUNDATION

Heritage Preservation Partnership Program

Objectives:

To encourage initiatives to preserve and interpret Alberta's rich heritage.

Description:

The Heritage Preservation Partnership Program provides financial, technical and professional assistance to organizations and individuals for heritage preservation initiatives in Alberta. These initiatives bring social, educational and economic benefits to the community and enhance Albertans' quality of life.

Eligible Entities:

Eligible entities include:

- Municipalities (cities, towns, villages, summer villages, specialized municipalities, municipal districts, improvement districts and special areas)
- Métis settlements
- First Nations communities and groups
- Organizations
- Societies
- Corporations
- Individuals
- Churches
- Schools
- Other such institutions.

Project Eligibility Criteria:

Eligible projects must fall into one of the following funding categories:

- Heritage Awareness: tangible initiatives that promote awareness of Alberta's history and have a lasting impact, such as innovative educational projects, digitizing historic materials and installing interpretive plaques, monuments and markers.
- Historic Resource Conservation: the preservation or restoration of significant historic places/resources within Alberta. Funding is also provided for architectural and engineering studies, historic structures reports, or concept plans associated with the preservation or restoration of a historic resource.
- Publications: initiatives to document Alberta's history by assisting with the printing/publishing costs of books, brochures or other documents, excluding personal / family histories.
- Research: research that will produce new understanding or add to the knowledge base of Alberta's history, including oral history projects and historic building surveys (inventories) undertaken by community groups.
- Roger Soderstrom Scholarship: (for post-graduate students) designed to encourage professional development and advanced studies in the field of heritage preservation in Alberta.
- Transportation and Industrial Artifacts Conservation: the preservation of transportation and industrial artifacts that have a distinctive and significant connection to Alberta's history or to a particular locale in Alberta.

Ineligible projects include:

- Projects that fall entirely within the funding mandate of one of the Foundation's associated Provincial Heritage Organizations, such as Museums Alberta and the Archives Society of Alberta
- Projects seeking debt reduction; for example, repayment of loans or shortfall on completed projects.

Type of Funding:

Other

Project Examples:	• Restoration of historic structures • Production of historical interpretive markers or monuments • Publishing of books and brochures about Alberta's history

Financial Assistance Available:	There are matching grants with varying maximums in each of the six categories:
	• Heritage Awareness: maximum of $5,000 per project
	• Historic Resource Conservation:
	  • Provincial Historic Resource - level of funding determined on the basis of size of the historic resource and scope of proposed project
	  • Municipal Historic Resource - $50,000 per application (the resource must also be on the Alberta Register of Historic Places)
	  • Local Historic Resource - $5,000 (one-time grant only)
	  • Studies - $25,000
	  • Provincially Significant Cemeteries - $5,000.
	• Publications: maximum for books is $5,000 and pamphlets $3,000
	• Research: maximum of $25,000 per project
	• Roger Soderstrom Scholarship: maximum of $10,000
	• Transportation and Industrial Artifacts Conservation: maximum of $25,000, based on a 50/50 cost sharing and one time only basis.
	The Foundation does not assist with operating costs or the purchase of equipment (e.g. cameras, computers and related hardware, tools or machinery).

Program Timelines:	Annually recurring
Application Deadlines:	February 1 and September 1
Website:	culture.alberta.ca/ahrf/preservationpartnershipprogram.aspx
Contact Information:	Program Coordinator Heritage Preservation Partnership Program Alberta Historical Resources Foundation 8820 – 112 Street Edmonton, AB T6G 2P8 T: 780-431-2305 F: 780-427-5598

HISTORIC PLACES INITIATIVE / ALBERTA HISTORICAL RESOURCES FOUNDATION

Municipal Heritage Partnership Program

Objectives:

The Municipal Heritage Partnership Program (MHPP) helps municipalities manage their historic places. The program allows municipalities to access funding, expertise and resources that help them establish or maintain an ongoing municipal heritage conservation program.

Description:

Alberta Culture and Community Spirit, supported by the Historic Places Initiative and the Alberta Historic Resources Foundation, administers MHPP, a heritage-planning program. MHPP helps municipalities identify, evaluate, protect and manage their significant historic places. It delivers these services by sharing the costs of heritage planning projects such as municipal heritage surveys, inventories, the designation process and management plans.

Eligible Entities:

Municipalities (cities, towns, villages, summer villages, municipal districts)

Project Eligibility Criteria:

MHPP will contribute, on a 50/50 cost-shared basis, to municipal heritage planning projects.

It funds designations and mandatory documentation of historic places on a case-by-case basis.

MHPP and Culture and Community Spirit must approve all proposals for cost sharing of heritage planning projects.

The final report and documentation of all MHPP projects is shared by the municipality and MHPP.

Type of Funding:

Operating

Project Examples:

- Many municipalities across Alberta have collaborated with MHPP to identify, evaluate and protect their heritage.
- Surveys have been completed in such places as the City of Lethbridge, the Town of Athabasca and in a collaborative project conducted along the Highway 21 Corridor.
- Inventories have been completed in the City of Edmonton and Lamont County.
- Management plans have been completed in the cities of Lethbridge and Red Deer.
- Municipal Historic Resources have been designated and legally protected across Alberta because of MHPP cost-shared heritage planning projects.

Financial Assistance Available:

All cost sharing occurs on a 50/50 basis.

Municipalities can decrease their financial commitment to the program; e.g., they can use in-kind contributions in lieu of cash to a maximum of 25 percent of the total project cost.

Only municipal governments can avail of cost-sharing opportunities through MHPP.

	County / MD	City	Town	Village
Survey	$30,000	$30,000	$20,000	$10,000
Inventory	$30,000	$30,000	$20,000	$10,000
Management Plan	$20,000	$20,000	$15,000	$7,500

Program Timelines:

Annually recurring

Application Deadlines:	There is no application deadline for MHPP funding proposals. MHPP considers proposals on a first-come-first-served basis. All applications should be submitted with ample time to complete the contract by March 15 of each year.
Website:	mhpp.alberta.ca
Contact Information:	Municipal Heritage Partnership Program Historic Resources Management Branch 8820 – 112 Street Edmonton, AB T6G 2P8 T: 780-438-8502 F: 780-427-5598

COMMUNITY FACILITY ENHANCEMENT PROGRAM

Objectives:	To provide financial assistance for the expansion and upgrading of Alberta's extensive network of community-use facilities.
Description:	The Community Facility Enhancement Program (CFEP) is an annual $38.5 million grant program funded from the Alberta Lottery Fund. CFEP provides assistance to Alberta's municipalities and not-for-profit organizations for the costs of planning, upgrading and developing a wide range of community-use facilities and places that enhance community life and citizen well-being. The program provides funding to build, purchase, repair, renovate or improve related family and community wellness facilities.
Eligible Entities:	• Municipalities (cities, towns, villages, specialized municipalities, municipal districts and summer villages or towns under the *Parks Towns Act)* • Métis settlements • First Nations communities and groups • Community not-for-profit groups registered and in good standing under one of the Acts outlined in the application
Project Eligibility Criteria:	CFEP will consider funding any outdoor or indoor facility used for sports, recreation, culture or other related family and community wellness purposes. It will assess projects on the benefits to the community beyond the applicant's direct membership and the current and future use of the facility. Additional considerations include: • Any benefits related to improved operational viability and facility use • Improved facility access and use by disabled persons • Previous lottery grants to the applicant, community and region. Facilities can apply for assistance to conduct studies to: • Assess an existing facility and its suitability to accommodate changes • Develop design documents • Assess the need for a new facility or the expansion or upgrading of an existing facility.
Type of Funding:	Capital
Project Examples:	• Facility construction • Facility addition/expansion • Playgrounds and skateboard parks • Addition to a recreation facility (pool, arena, courts) • Sports field development
Financial Assistance Available:	The applicant can meet CFEP's matching requirement through any combination of money, volunteer labour, services, donated materials or donated equipment. The maximum level of funding for any facility is $125,000 per fiscal year. CFEP will consider grant requests of more than $125,000 if the applicant can show a special need and strong community support. Each facility can submit only one application each fiscal year (April 1 to March 31); the application can include a request for funding assistance related to a planning study, a capital project or a combination of the two.
Program Timelines:	Annually recurring

Application Deadlines:	Any time throughout the year
Website:	culture.alberta.ca/cfep/default.aspx
Contact Information:	Community Facility Enhancement Program Alberta Culture and Community Spirit Lottery Funding Programs 50 Corriveau Avenue, St. Albert, AB T8N 3T5 T: 780-447-8818 or toll free 1-800-642-3855 F: 780-447-8903

COMMUNITY INITIATIVES PROGRAM

Objectives:	To provide funding for project-based initiatives such as community services, seniors' services, libraries, arts and culture, sports, education, health and recreation.
Description:	The Alberta Lottery Fund provides $29.2 million annually for the Community Initiatives Program (CIP). The assistance provided by CIP enhances and enriches project-based Alberta community initiatives such as community services, seniors' services, libraries, arts and culture, sports, education, health and recreation.
Eligible Entities:	• Municipalities (cities, towns, villages, specialized municipalities, municipal districts and summer villages or towns under the Parks Towns Act) • Métis settlements • First Nations communities and groups • Community not-for-profit groups • Social Services Sector • Regional Children's Authorities A sponsor may apply on behalf of unregistered community organizations. Eligible sponsors who meet the CIP's funding criteria take full legal and financial responsibility for grant funds approved.
Project Eligibility Criteria:	The CIP supports project-based initiatives, including: • Community service • Recreation and sport • Parks • Arts and culture • Libraries • Health • Education • Social services • Children's services • Seniors' services • Environmental protection. In accordance with Provincial guidelines, CIP bases its funding decisions on local needs and priorities.
Type of Funding:	Mixed
Project Examples:	• Festivals • Community and recreation initiatives • Start-up costs, programming costs • Hosting a conference • Purchase of a handi-bus
Financial Assistance Available:	The CIP grant program requires applicants to match its funding. Any combination of money, volunteer labour, services or donated materials / equipment for the project meet these matching requirements. CIP will fund a maximum of $75,000 per project per fiscal year (i.e. April 1 to March 31). Organizations may submit only one CIP application for a specific project each fiscal year. If a group has significant difficulties in raising matching funds, CIP will consider a maximum of $10,000 on a non-matching basis.

	A CIP applicant may not receive funding from more than one provincial granting agency or program for the same project in the same fiscal year. An applicant may only receive CIP funding for an initiative for two consecutive years. The project must continue without CIP funding in the third year.
Program Timelines:	Annually recurring
Application Deadlines:	Any time throughout the year
Website:	culture.alberta.ca/cip/default.aspx
Contact Information:	Community Initiatives Program Alberta Culture and Community Spirit Lottery Funding Programs 50 Corriveau Avenue, St. Albert, AB T8N 3T5 T: 780-447-8818 or toll free 1-800-642-3855 F: 780-447-8903

COMMUNITY SPIRIT DONATION GRANT PROGRAM

Community and Voluntary Services

Objectives:

The Community Spirit Donation Grant Program encourages charitable giving by providing a proportional grant to eligible organizations that have received eligible cash donations from individual donors.

Description:

Eligible Alberta-based non-profit organizations and Canada Revenue Agency (CRA) registered charities receiving eligible cash donations from individuals may apply for a proportional donation grant from the Government of Alberta. For grants supporting philanthropic purposes, organizations may use the funds to cover operating costs, programs and/or capital projects.

Eligible Entities:

Eligible entities include:

- Community non-profit organizations operating in Alberta and registered under the:
  - Societies Act
  - Libraries Act (e.g. Systems Boards)
  - Agricultural Societies Act
  - Part 9 of the Companies Act , i.e. companies with objectives other than acquisition of gain
  - Part 21 of the Business Corporations Act , i.e. extra-provincial corporations (organizations formed outside Alberta and conducting business in Alberta) with objectives other than the acquisition of gain
  - Cemetery Companies Act / Cemeteries Act
  - Special Act of Parliament (e.g. Service Clubs)
  - Special Act of the Alberta Legislature.
- Foundations established under and regulated by the Regional Health Authorities Act and Post-secondary Learning Act
- Management bodies established under the Alberta Housing Act
- CRA-registered charities operating in Alberta and in good standing.

Organizations must be incorporated for a minimum of one year and in good standing under the applicable legislation.

Ineligible entities include:

- For-profit organizations
- Organizations not delivering programs or services with a philanthropic purpose to Albertans
- Organizations not receiving at least $1,000 eligible cash donations from individuals over a three-year period
- Organizations overdue with their financial reporting for previous Government of Alberta grants; may become eligible once they file the appropriate reports.

Project Eligibility Criteria:

Organizations may use the grant to fund their operations, programs and/or capital projects.

Applicants must have received at least $1,000 in cash donations from individuals to apply. If an organization falls short of the $1,000 minimum in a 12-month period, it can combine up to three years worth of donations to reach the minimum.

Cash donations include currency, coins, negotiable money orders, cheques, debit card transactions and credit card payments.

The 12-month period corresponds to the organization's fiscal year, i.e. the period covered by its most recent year-end financial statement.

An organization cannot include donations received before January 1, 2007 in its calculations.

The organization must use the donation for philanthropic purposes.

Eligible organizations may only submit one application each year.

Ineligible donations include:

	• Government funding, including municipal, provincial, or federal funding from other lottery-funded foundations or agencies • Revenue from fundraising, e.g. lotteries, casinos, bingos, raffles, golf tournaments, auctions, sales and social events; it cannot include the part of a special event ticket ineligible for an official income tax receipt in its cash donation calculation • Corporate sponsorships or corporate donations • Donations received as a result of third-party commission-based fundraising • Membership and registration fees • Interest income • Donations received from other non-profit or charitable organizations, e.g. Lions Club, Rotary Club, Kiwanis Club, churches • Donations or grants received from non-government funding agencies, e.g. community or private foundations, United Way • Revenue received from commercial or business activities, e.g. thrift shops. Ineligible uses of grants include: • Activities and projects outside Alberta, e.g. humanitarian assistance to underprivileged countries, research, programs administered in other provinces • Religious purposes, e.g. improvements or enhancements to sanctuaries or worship activities • Commercial or for-profit purposes • Political or lobbying activities, including organized or registered political organizations.
Type of Funding:	Other
Project Examples:	No examples available; this is the first year of the program.
Financial Assistance Available:	The program will allocate the available funds ($20 million in 2008 – 2009) among eligible applicants according to the amount of cash donations received by each applicant. The donation grant may vary from year to year depending on the amount of donations. The maximum grant allowed is $25,000 per annum or $50,000 over three years.
Program Timelines:	Annually recurring
Application Deadlines:	Eligible organizations must complete and submit an application by December 31.
Website:	culture.alberta.ca/forms/TPRC0062G.pdf communityspiritprogram.ca
Contact Information:	Community Spirit Program Alberta Culture and Community Spirit 9th Floor, Standard Life Building 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-644-8605 F: 780-644-8800

HUMAN RIGHTS, CITIZENSHIP AND MULTICULTURALISM EDUCATION FUND

Human Rights and Multiculturalism Grant Program

Objectives:	To reduce discrimination, foster equality and build welcoming and inclusive communities, workplaces and organizations.
Description:	The Alberta Human Rights and Multiculturalism Grant Program supports the Government of Alberta's efforts to promote equality, fairness and the creation of inclusive workplaces and communities. The program provides financial assistance to support social change that reduces individual, institutional and systemic discrimination and racism and to facilitate the full participation of Albertans in all aspects of society.
Eligible Entities:	• Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements • Not-for-profit organizations • Educational institutions
Project Eligibility Criteria:	Projects must: • Support one of the following priorities: fostering equality and reducing discrimination and racism; removing organizational barriers that exclude some Albertans; increasing community capacity to develop and sustain building inclusive organizations and communities • Take place in Alberta and benefit Albertans • Address a community need and result in change • Demonstrate solid planning and community involvement • Involve those people or communities directly affected by the issue • Build upon the strengths and resources of the community as well as the organization • Be developed and delivered in ways that respect cultural beliefs and practice. Projects affecting organizational change should demonstrate the commitment and support of that organization's senior management. Projects developed to assist businesses, institutions and other service providers to improve their services must have the commitment of the organization expected to change. The applicant must demonstrate the ability to undertake the project. Funding is not available for: • Operational or core support • Capacity-building for financial resources or governance • Projects that have already happened • Ongoing programs • Construction, construction materials or the purchase of capital equipment • Food and beverages • Fundraising projects.
Type of Funding:	Other
Project Examples:	• Changing organizations, i.e. projects that change organizational cultures and practices that discriminate or undermine equality • Building community bridges, i.e. partnerships between diversity groups and institutions that encourage the civic engagement of these groups • Building organizational and community capacity, i.e. projects that help organizations build social cohesion and inclusion or develop resources and collective skills to bring about change that will reduce discrimination and foster equality

	• Educating for change, i.e. projects that encourage change of public attitudes toward diversity groups, modify individual and group behaviours that discriminate or create barriers to participation or mobilize public action to reduce individual, institutional and systemic discrimination and racism
	• Project themes include:
	  • Aboriginal peoples
	  • Anti-racism, diversity and multiculturalism
	  • Children, youth and families
	  • Educators
	  • Inclusive organizations
	  • Persons with disabilities
	  • Welcoming communities and workplaces
	  • Women's issues.

Financial Assistance Available:	The grant represents a cost-sharing opportunity to a maximum of 50 percent of the project costs. The applicant may combine the value of in-kind goods and services directly related to the project with cash contributions to form part of its share. In-kind means it receives goods or services instead of cash.
Program Timelines:	Annually recurring
Application Deadlines:	May 1 for projects that begin the following August or later. October 1 for projects that begin the following January or later.
Website:	culture.alberta.ca/educationfund/default.aspx
Contact Information:	Education Fund Consultant Alberta Culture and Community Spirit Human Rights and Citizenship Branch Suite 310, 525 – 11 Avenue SW Calgary, AB T2R 0C9 T: 403-297-2768 F: 403-297-6567

MAJOR COMMUNITY FACILITIES PROGRAM GRANTS

Objectives:

To address the need for major community facilities where funding requirements exceed the $125,000 maximum normally provided by the Community Facility Enhancement Program (CFEP).

Description:

The Alberta Lottery Fund has funded a two-year grant program (2007/2008 and 2008/2009) administered by the Major Community Facilities Program (MCFP). MCFP provides $140 million per year to assist communities to plan, upgrade and develop large community-use facilities and places that enhance community life and citizen well-being.

Eligible Entities:

- Municipalities (cities, towns, villages, municipal districts, specialized municipalities and summer villages or towns under the *Parks Towns Act*)
- Métis settlements
- First Nations communities and groups
- Community not-for-profit groups registered and in good standing under one of the Acts specified in the application

Project Eligibility Criteria:

MCFP will consider funding any outdoor or indoor facility used for sports, recreation, culture or other related family and community wellness purposes.

The organization must submit a business case with each application.

MCFP considers the following in assessing the application:

- The benefit of the project to the community, including the current and future use of the facility and the anticipated impact of the project on the community
- The benefit to the at-large community beyond the applicant's direct membership
- Perceived cost-benefits anticipated as a result of the project
- Improvements in operational viability and facility use
- Improvements in facility access and use by disabled persons
- Applicant's ability to complete the project successfully, including how it will provide the matching component and total project funding
- Applicant's demonstration of community service
- Duplication of other facilities available in the area.

MCFP will not consider applicants with overdue financial accounting statements for previous CFEP, Community Initiatives Program, Centennial Legacies Program or Community Lottery Board funding until the applicant satisfies the financial reporting requirements.

Type of Funding:

Capital

Project Examples:

- Build, purchase, repair, renovate, upgrade or improve major sports, recreational, cultural, or other related family and community wellness facilities
- Conduct studies to assess an existing facility, provide life cycle analysis, develop design documents or help assess the need for a new facility versus upgrading an existing facility

Financial Assistance Available:

MCFP, a one-time program, has maximum funding of $140 million per year for the two fiscal years 2007/2008 and 2008/2009.

It will provide maximum funding to any one facility of $10 million, with a minimum request of $125,000.

Provincial funding cannot exceed 50 percent of the total project costs.

Applicants must match funding requests for amounts up to $500,000. For requests greater than $500,000, MCFP will provide a maximum of one-third of the project cost; the applicant must contribute at least two-thirds of the project costs.

	Applicants do not need to include any Municipal Sustainability Initiative funding in their provincial funding calculation. Applicants may meet the matching requirements through any combination of money, volunteer labour, services, donated materials or equipment, all of which must specifically relate to the project.
Program Timelines:	Organizations may submit applications until January 30, 2009.
Application Deadlines:	Any time throughout the year
Website:	culture.alberta.ca/mcfp/default.aspx
Contact Information:	Major Community Facilities Program Alberta Culture and Community Spirit Lottery Funding Programs 50 Corriveau Avenue St. Albert, AB T8N 3T5 T: 780-447-8818 or toll free 1-800-642-3855 F: 780-447-8903

Alberta | Employment and Immigration

SUMMER TEMPORARY EMPLOYMENT PROGRAM

Objectives:	To stimulate the creation of summer jobs for students in their field of study; Summer Temporary Employment Program (STEP) aims to increase the amount of beneficial work opportunities for Alberta students.
Description:	STEP encourages the hiring of students across Alberta in the months of May, June, July and August because of their financial needs relating to summer employment, plus the importance and value of career-related summer employment for students.
Eligible Entities:	Municipalities currently receive STEP allocations through a letter-of-agreement process. STEP funds Alberta municipalities according to annual population reports listed on the Alberta Municipal Affairs' website: municipalaffairs.alberta.ca.
Project Eligibility Criteria:	Employees must be unemployed, at least 16 years old and legally entitled to work in Canada. The applicant must pay STEP employees at least the minimum wage. Positions created must involve 30 to 40 hours per week for a minimum 6 weeks. Eligibility criteria include the potential of the position to: • Enhance the future employability of post-secondary education and training students • Enhance the future education and training of the student • Contribute earnings for future education, training or student debt reduction • Benefit the community at large.
Type of Funding:	Operational
Project Examples:	• University researchers • Not-for-profit student legal aids in criminal, civil and family law • Camp leaders • Recreation coordinators • Heritage interpreters • Tour guides • Elderly care providers
Financial Assistance Available:	Municipalities receive a maximum funding amount based on population.
Program Timelines:	Annually recurring
Application Deadlines:	STEP sends letters-of-agreement to municipalities in February.
Website:	employment.alberta.ca/cps/rde/xchg/hre/hs.xsl/3158.html
Contact Information:	Supervisor Alberta Employment and Immigration 7th Floor Park Plaza 10611 - 98 Avenue Edmonton, AB T5K 2P7 T: 780-422-5082

TAX EXEMPT FUEL USER PROGRAM

Objectives:

To provide tax exemptions or rebates on fuel consumed for commercial purposes at off-road locations in Alberta.

Description:

The Tax Exempt Fuel User (TEFU) program, administered by Tax and Revenue Administration (TRA), has two components:

- Tax-exempt (marked) fuel:
  - To receive a TEFU certificate, a "Declaration of Tax Exempt Fuel User" form (form AT321) must be completed and submitted to TRA for approval
  - TRA provides a TEFU certificate to approved entities which can purchase marked fuel for use in its unlicensed equipment or for heating, as set out in the Alberta *Fuel Tax Act*
  - Vendors will sell marked gasoline and diesel net of tax to consumers providing a TEFU certificate
  - To obtain a tax benefit, the entity must use marked fuel in unlicensed equipment or vehicles unless it can show to TRA's satisfaction that it cannot reasonably purchase marked fuel.
- TEFU rebate applications:
  - TRA-approved consumers of clear fuel can apply for a rebate of Alberta tax paid on fuel consumed in eligible vehicles / equipment in an off-road capacity for commercial purposes
  - The Prescribed Rebate Off-road Percentages (PROP) rebate program:
    - A simplified version of the TEFU rebates program for specified industries and categories
    - Approved entities file their rebate applications online using the prescribed rebate percentage based on the eligible activity and the type of vehicle or equipment.

Circumstances can delay or preclude TRA's payment of a fuel tax rebate:

- TRA can only pay a rebate to an active corporation. For example, a company struck from the registry or that previously dissolved is an inactive entity.
- TRA can only pay a fuel tax rebate to the successor corporation of an amalgamated entity that is active on the issue date of the rebate. This applies even if the rebate period predates the amalgamation date.

Eligible Entities:

Eligible entities include:

- Any sole proprietor, partnership, trust, or corporation engaged in commercial activity
- Non-commercial entities including:
  - Cities, towns, villages, summer villages, municipal districts, specialized municipalities or towns under the *Parks Towns Act*
  - School boards
  - Public colleges or universities as defined in the *Post-secondary Learning Act*
  - Métis settlements
  - Regional health authorities.

TEFU eligible vehicles and equipment include:

- Licensed motor vehicles
- Licensed refrigerated / heated (reefer) units
- Unlicensed equipment, when marked fuel is not reasonably available.

PROP eligible vehicles and equipment include licensed or unlicensed vehicles operating in one of the specified industries and performing one or more of the prescribed activities. The specified industries include oil and gas-related (drilling, production, servicing, geophysical or seismic exploration) and forestry-related.

Project Eligibility Criteria:	Applicants may receive a rebate for Alberta tax paid fuel consumed in an off-road capacity for commercial purposes in eligible vehicles or equipment. For the purpose of this program, the following roads and areas qualify as off-road locations: • Any area not a highway as defined in the *Traffic Safety Act* • A license-of-occupation road • A private road on private or Crown land • A highway under construction if closed to the public. Any area normally accessible by the public passage and parking is not considered to be an eligible off-road location, including: • Rest areas, truck stops and service station parking lots • Commercial loading and unloading areas • Parking lots adjacent to a business or commercial building.
Type of Funding:	Other
Project Examples:	Not applicable
Financial Assistance Available:	TEFU provides benefits of approximately $120 million per year, including approximately $45 million in the form of rebates.
Program Timelines:	Annually recurring
Application Deadlines:	Entities submit TEFU applications quarterly. TRA must receive a rebate application no later than three years after the end of the calendar year when the entity purchased the fuel.
Website:	finance.alberta.ca/publications/tax_rebates/fuel/index.html#tefu
Contact Information:	Tax and Revenue Administration Alberta Finance and Enterprise 9811 – 109 Street Edmonton, AB T5K 2L5 T: 780-427-3044 F: 780-427-0348

Alberta | Housing and Urban Affairs

AFFORDABLE HOUSING PROGRAM
Block Funding Initiative

Objectives:	To help municipalities increase the supply of affordable housing and transitional housing units for individuals, families, seniors and persons with special needs.
Description:	The Affordable Housing Program - Block Funding Initiative provides a one-time lump-sum grant to eligible municipalities.
Eligible Entities:	Municipalities (cities, towns, villages, summer villages, counties, municipal districts and specialized municipalities) who meet at least two of the following criteria: • High growth • Lower-than-average vacancy rates • Higher-than-average rental rates for two-bedroom accommodation.
Project Eligibility Criteria:	The municipality must use the funds for the following activities: • Construction of new units • Purchase/renovation of existing rental accommodation units • Development of secondary suites in private dwellings as affordable housing • Rent supplements • Other priorities identified by the municipality.
Type of Funding:	Capital
Project Examples:	Not applicable
Financial Assistance Available:	The grant will cover a maximum of 70 percent of the capital costs of affordable housing or transitional housing units identified in the municipality's affordable housing plan.
Program Timelines:	The program is currently in the second year of a three-year commitment made in 2007/2008 under the Municipal Sustainability Initiative.
Application Deadlines:	Identified Municipalities should submit their affordable housing plans as soon as possible following the funding announcement.
Website:	housing.alberta.ca
Contact Information:	Housing Services Alberta Housing and Urban Affairs 4th Floor, Standard Life Centre 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-427-5786 F: 780-422-5124

AFFORDABLE HOUSING PROGRAM

Request for Proposals

Objectives:

To assist eligible organizations with one-time grant funding to address housing affordability issues for low- to moderate-income families, individuals, seniors and persons with special needs.

Description:

The Affordable Housing – Request for Proposals (RFP) in 2008/2009 seeks submissions from organizations to increase accessibility to affordable housing. Funding available through the RFP in 2008/2009 approximates $142 million.

Eligible Entities:

Eligible entities include:

- Municipalities (cities, towns, villages, summer villages, counties, municipal districts and specialized municipalities)
- Métis settlements
- Duly incorporated not-for-profit organization registered under the *Alberta Housing Act* or *Alberta Societies Act*
- Corporations under the *Business Corporations Act* (Part 9)
- Private sector developers or contractors.

Project Eligibility Criteria:

Attributes of affordable housing include:

- Provides access to safe, secure accommodations for low- to moderate-income Albertans improving their quality of life; a reasonable proportion should target households at or below the Core Need Income Threshold
- Modest in terms of floor area and amenities
- Meets household needs
- Provides rents or payments at least 10 percent below market in the surrounding community or area
- Builds on Alberta's competitiveness and addresses growth pressures.

Where possible, green technologies will contribute to the long-term viability and sustainability of affordable housing.

The funding encourages housing in the form of complete, modest and functional structures that can vary from fully self-contained to single room occupancy units. An appropriate portion of the funding should target transitional housing units.

The grant funding should minimize the need for financing, resulting in reduced debt servicing costs. The applicant should pass the benefit of reduced operating costs on to tenants as reduced rents. The applicant should maintain affordable rents or payments for at least 20 years.

Projects can include a mixture of units at market rent and below market rent.

Affordable housing covers low- to moderate-income working families, individuals, seniors and persons with special needs. The applicant should focus on a reasonable number of clients below the core need income threshold who:

- Cannot afford to pay average market rent
- Cannot find affordable accommodation
- Live in overcrowded, shared or unsuitable accommodation
- Live in housing detrimental to health
- Have special circumstances, including accessibility needs.

Applicants are encouraged to establish partnerships to plan, construct, own, administer or provide support services to their affordable housing projects, including partnerships involving non-profit organizations, local community housing authorities and the private sector.

Type of Funding:

Capital

Project Examples:	• Construction of new rental units • Purchase and renovation of existing rental accommodation • Conversion of non-residential space to residential units • Development of secondary suites in private homes
Financial Assistance Available:	The RFP provides funds in the form of a capital grant. Grants must fund less than 70 percent of the capital costs of the affordable or transitional housing units developed in the project. Under the funding provisions, applicants cannot use funds to cover the costs associated with support services in certain projects. For each approved grant, the applicant must sign a grant funding agreement that specifies the terms and conditions for the payment of funding, any contributions by others for the project and reporting requirements.
Program Timelines:	Issuance of the Request for Proposals - June 16, 2008 "Closing Date" – 2 p.m. Mountain Standard Time, Friday, September 19, 2008 Proposal Evaluation - Completed October 31, 2008 Announcement of successful applicants - November 2008 Conditional Grant Funding Agreements in place - on or before March 31, 2009
Application Deadlines:	See the program timelines above.
Website:	housing.alberta.ca/533.cfm
Contact Information:	Housing Services Division Alberta Housing and Urban Affairs 4th Floor, Standard Life Centre 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-427-5786 F: 780-422-5124

ALBERTA PUBLIC LIBRARY ELECTRONIC NETWORK

Objectives:

The Alberta Public Library Electronic Network (APLEN) supports Alberta public libraries in their provision of library services to the public.

Description:

APLEN provides a province-wide, sustainable electronic network connecting Alberta's libraries. It connects hundreds of libraries through the Internet to other libraries and online educational and information resources.

APLEN supports Alberta public libraries by:

- Providing opportunities for collaboration, cooperation and innovation with public libraries and libraries of other sectors
- Coordinating the development and growth of an electronic library network and a single point of entry to information and resources for Albertans
- Facilitating opportunities for the development of content on the network
- Facilitating opportunities for libraries to increase their electronic services to the public through, but not limited to, funding, training, human resources, infrastructure and equipment
- Promoting electronic library services to the public
- Funding for pilot projects and research into emerging technology.

APLEN also works with libraries to establish shared service delivery policies.

APLEN is funded by Alberta Municipal Affairs and is governed by a standing committee.

Eligible Entities:

The Alberta Library (TAL) on behalf of APLEN

Project Eligibility Criteria:

APLEN funding supports public library network development projects, local technology projects, training programs, the licensing of electronic databases and promotion of networked services.

Type of Funding:

Operating

Project Examples:

- Yellowhead Regional Library - Purchase of Customer Edge Devices (CEDs) to access the SuperNet
- Grande Prairie Public Library - Technology training for library staff
- Grande Prairie Public Library - Project to upgrade public access computers
- Lethbridge Public Library – Project to upgrade public access computers and enhance public training lab
- Red Deer Public Library – Project to use emerging technologies (pod casting, video casting) to engage marginalized populations in developing community content
- Northern Lights Library System – Technology training for member library staff
- Node library staff - Becoming a master instructor training (internationally recognized program from NAIT to develop training skills)
- Development of Technology Core Competencies – competencies library staff need to know in order to operate a library

Financial Assistance Available:

Assessed per project

Program Timelines:

TAL applies for the funding on an annual basis; APLEN spends/transfers the funding throughout the year depending on operational timelines.

Application Deadlines:

Any time throughout the year

Website:	thealbertalibrary.alberta.ca
Contact Information:	Director 6-14, 7 Sir Winston Churchill Square Edmonton, AB T5J 2V5 T: 780-414-0805 ext. 228 F: 780-414-0806

ALBERTA PUBLIC LIBRARY OPERATING GRANT PROGRAM

Objectives:	To support equitable access to library services for all Albertans, maintain a governance structure, provide funding assistance and establish a province-wide network for communications and sharing of library resources.
Description:	Library boards are created by municipal bylaw to provide public library service. Library boards are corporations governed by the *Libraries Act of Alberta* and its accompanying regulations. The Act provides for the establishment of municipal and community library boards at the local level and library system boards at the regional level. These boards cooperate through provincial networks and resource sharing agreements to give access to public library resources to all Albertans. Provincial grants to the boards are regulated through the Community Development Grants Regulation and administered by the Public Library Services Section of Municipal Affairs.
Eligible Entities:	• Municipal library boards • Community library boards • Library system boards established under the *Libraries Act of Alberta*
Project Eligibility Criteria:	To be eligible for maximum provincial funding a municipal library board must receive a minimum of $2.72 per resident from its municipal council. A library system board must receive a minimum of $1.53 per resident from the municipal councils that are parties to the library system agreement. Community library boards are funded if they raise funding in the previous year. Eligible library boards must submit a plan of service (every three to five years) to Municipal Affairs and comply with the *Libraries Act of Alberta* and Regulation.
Type of Funding:	Operating
Project Examples:	Not applicable
Financial Assistance Available:	The program distributes annual operating grants to 225 municipal and community library boards and 7 library system boards established under the *Libraries Act of Alberta*. Maximum municipal operating grant is $4.29 per capita based on local appropriation of at least $2.72 per resident (2005 municipal population). Library boards serving fewer than 600 people receive a flat grant of $2,600 and those serving between 601 and 1,200 receive a grant of $5,250. The maximum system-operating grant is $3.22 per capita based on an additional minimum local appropriation to the system board of $1.53 per resident.
Program Timelines:	Annually recurring
Application Deadlines:	June 15
Website:	municipalaffairs.alberta.ca/mc_librarygrants.cfm

Contact Information:	Public Library Services Branch Alberta Municipal Affairs Public Library Services Branch 803 Standard Life Centre 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-427-4871 F: 780-415-8594 Email: libraries@gov.ab.ca

FIRE SERVICES TRAINING INITIATIVE

Objectives:

To provide financial assistance to expand and enhance fire services training and to assist municipal fire departments with improved access to certified training.

Description:

Municipal Affairs makes funding available through the Fire Services Training Initiative to expand and enhance fire services training and to promote increased regional cooperation in the Alberta fire service. It provides funds under a conditional grant agreement with Alberta.

Eligible Entities:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements
- Fire departments recognized in Alberta and able to meet the training requirements concerning:
  - Course attendance
  - Facility
  - Grounds and location
  - Training apparatus and equipment
  - Instructional staff
  - Training centre hours of operation.

Project Eligibility Criteria:

The Guidelines include a list of eligible courses, as well as other courses that relate to rescue, farm rescue and animal rescue.

The guidelines defines a course as a program of instruction consisting of theory, practice or a combination of both that would normally be instructed over a 28 to 32 hour period, followed by an evaluation of learning outcomes.

In addition to the usual approval process, the Fire Commissioner and Municipal Affairs must approve all applications.

Two seats on every course must be reserved for members of Aboriginal fire departments.

The training must be completed by March of the fiscal year after obtaining formal approval; multi-year funding commitments will not be made.

Type of Funding:

Operating

Project Examples:

- Professional Competence of Responders to Hazardous Materials Incidents (NFPA 472)
- Firefighter Professional Qualifications (NFPA 1001)
- Fire Department Vehicle Driver/Operator Professional Qualifications NFPA 1002)
- Fire Officer Professional Qualifications (NFPA 1021)
- Fire Service Instructor Professional Qualifications (NFPA 1041)
- Wildland Firefighter Professional Qualifications (NFPA 1051)
- Incident Command System (ICS)

Financial Assistance Available:

Funds will cover up to $5,000 per course, enough for all course costs, including examination costs. Voluntary fees, such as coffee and meals, are permitted.

Funds made available to the Training Centre may be used to pay for any part of the cost of providing the training, except for the purchase of firefighting and presentation equipment.

Funds granted under the Fire Services Training Initiative may not be used for:

- Medical training
- Non-accredited firefighter training
- Disaster management training similar to that funded by Alberta Emergency Management Agency (AEMA)
- Training at an advanced or specialist level

	• Training funded by other ministries or grant programs.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	The exact date varies annually.
Website:	municipalaffairs.alberta.ca/fco_index.htm
Contact Information:	Manager of Training Alberta Emergency Management Agency 14515 122 Avenue NW Edmonton, AB T5J 4L4 T: 780-422-9000 F: 780-422-1549 Alternatively, contact the Alberta Emergency Management Agency Fire Safety Field Officer in your region.

GRANTS IN PLACE OF TAXES PROGRAM

Objectives:	To assist municipalities with the cost of providing municipal services.
Description:	Although properties that the Crown has an interest in are exempt from taxation, the Province of Alberta pays a grant equivalent to the property taxes that would otherwise be levied on those municipal properties. Approximately 170 municipalities receive grants in place of taxes for 6,200 Crown properties.
Eligible Entities:	• Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements
Project Eligibility Criteria:	Not applicable
Type of Funding:	Operating
Project Examples:	Not applicable
Financial Assistance Available:	Upon application, the municipalities receive a grant equal to the property taxes the Crown would pay if it were not exempt. The program also pays for the municipal portion of property taxes on not-for-profit, unsubsidized, self-contained seniors accommodation.
Program Timelines:	Annually recurring
Application Deadlines:	No specific deadline, but the applications must be received during the tax year for which the municipalities are applying.
Website:	municipalaffairs.alberta.ca/mc_municipal_grants.cfm
Contact Information:	Municipal Grants and Information Services Unit Local Government Services Division Alberta Municipal Affairs 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

INTERMUNICIPAL DISPUTE RESOLUTION INITIATIVE

Objectives:	The Intermunicipal Dispute Resolution Initiative encourages municipalities experiencing conflict with their municipal neighbours to use mediation or other dispute resolution alternatives to resolve the conflict, rather than referring the issue to a higher authority.
Description:	The Intermunicipal Dispute Resolution Initiative helps to resolve disputes or issues between municipalities and/or a regional authority. The initiative provides funding to pay for part of the cost of a neutral third-party mediator's or facilitator's professional fees and travel expenses.
Eligible Entities:	Disputing parties may include: • Municipalities (city, town, village, summer village, municipal district, specialized municipality, improvement district, or special area) • Métis settlement • Regional service commission.
Project Eligibility Criteria:	Any dispute between eligible entities will qualify for funding. Once the parties agree, they may write a letter to the Minister of Municipal Affairs and request funding.
Type of Funding:	Operating
Project Examples:	Disputes over: • Annexation • Road access and land-use planning • Cost/revenue sharing • Service provision.

Financial Assistance Available:	Financial assistance will generally cover approximately one-third of the conflict resolution costs. Ministry staff will discuss funding with the parties to determine the exact amount.
	Funding will cover:
	• Mediation/facilitation services or other alternative dispute resolution methods
	• Fact-finding:
	  • In situations where mediated negotiations have stalled, the parties may request a neutral fact-finder's report that details, in the opinion of the fact-finder, what a judge or arbitrator may decide in the matter
	  • This informal, non-binding, process provides an opportunity for the chief elected and chief administrative officers of the municipalities involved to present their case before a qualified arbitrator
	  • The arbitrator's non-binding report provides the parties with information that could help to restart negotiations.
	There is no cap on funding. The initiative will cover a proportion of the cost regardless of the total dollar amount.

Program Timelines:	Annually recurring
Application Deadlines:	Any time throughout the year
Website:	municipalaffairs.alberta.ca/ms/mediation/grants/inter.html

Contact Information:	Manager, Dispute Resolution Services Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, Alberta T5J 4L4 T: 780-422-8848 F: 780-422-8624

JOINT EMERGENCY PREPAREDNESS PROGRAM

Objectives:

To provide financial contributions to communities to help cover the costs of enhancing their levels of emergency preparedness and response capability.

Description:

Public Safety and Emergency Preparedness Canada established the Joint Emergency Preparedness Program (JEPP). JEPP encourages and supports Canadian communities to contribute to the national capability to meet emergencies of all types with a uniform standard of response.

JEPP seeks to achieve a uniform level of national civil preparedness for emergencies by encouraging and supporting provincial, territorial and community civil preparedness.

The Alberta Emergency Management Agency (AEMA), a branch of Municipal Affairs, administers JEPP in Alberta.

Eligible Entities:

- Municipalities (cities, towns, villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements

Project Eligibility Criteria:

Eligible entities must:

- Establish a disaster services agency
- Maintain and exercise a current municipal emergency plan
- Appoint a director of disaster services.

The project must aim to develop or enhance municipal or regional emergency management capability, with clear objectives and demonstrated need.

Any equipment purchased through the project must be available regionally through mutual aid.

The project must not start until it receives final approval from the Executive Director of AEMA.

The community has responsibility for the following items which are not eligible for funding:

- On going operating and maintenance costs
- Inflation allowance
- 911 emergency services systems
- Cellular telephones
- Lap top computers
- Cascade air recharging systems
- Breathing apparatus
- Spare batteries
- Radio licenses
- Permits or licenses
- Consulting and other fees incurred during the application process
- Water vessels
- Fire suppression equipment
- Pagers (exceptions can be made for communities who prove that pagers are the best method for communicating in the area because of the remoteness of the region).

Type of Funding:

Mixed

Project Examples:

- Purchase and installation costs for telecommunication systems designed to enhance coverage, coordinated response and communication amongst mutual aid partners; equipment intended for a single emergency service is not eligible
- Rescue equipment for on-site response, such as hydraulic equipment (Jaws of Life), high-pressure airbag lifting systems, dangerous goods mitigation equipment (including chemical suits) and Heavy Urban Search and Rescue (HUSAR) equipment
- Purchase and installation costs for emergency power equipment that provides back-up emergency power for Emergency Operation Centres or Emergency Shelters and Reception Centres
- Costs for mobile command posts, including vehicles and equipment used to co-ordinate on-site emergency response
- Purchase and installation costs of equipment for emergency operations centres
- Rescue vehicles for on-site response to emergencies needing specialized rescue equipment (e.g. Jaws of Life, air bags) but the vehicle should not have fire suppression equipment placed on it
- Communities are encouraged to submit applications for prototypical equipment if the equipment enhances the regional emergency response capability

Financial Assistance Available:

JEPP will fund approved projects on a 50/50 cost-sharing basis unless the municipality makes special arrangements or it reaches its funding limit.

JEPP will fund the following projects to a maximum federal contribution of:

- Vehicles (rescue or command post) $40,000
- Telecommunication projects $40,000
- Power generators $10,000.

Program Timelines:

Annually recurring

Application Deadlines:

Application Deadline:

- Must submit the application to the District Officer serving your community by October 15.

Project Deadlines:

- Must submit a progress report to the District Officer serving your community by September 15.
- Must complete project and use all funds by March 31 of the fiscal year in which the project was approved.

Website:

aema.alberta.ca/ps_jepp.cfm#Eligible

Contact Information:

Alberta Emergency Management Agency
Alberta Municipal Affairs
14515 - 122 Avenue
Edmonton, AB T5L 2W4
T: 780-422-9000
F: 780-422-1549

Alternatively, the local Emergency Management Field Officer of the AEMA.

LOCAL DISPUTE RESOLUTION INITIATIVE

Objectives: To increase the ability of municipalities to find local solutions to local issues, specifically, assisting a municipality to effectively deal with issues or conflict occurring within their own municipality.

Description: The Local Dispute Resolution Initiative helps municipalities to design systems/processes that help reduce and/or resolve conflict when it occurs within their municipality. Municipalities can use funding to evaluate how they handle disputes and to develop new ways to manage those disputes and conflicts. They can also use funding to implement detailed conflict management plans, support training and create evaluation processes.

Eligible Entities:
- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements
- Regional service commissions

Project Eligibility Criteria: Eligible entities apply for funding by writing a letter to the Minister of Municipal Affairs. The municipality meets with Alberta Municipal Affairs (AMA) to discuss its needs and the scope of the proposed project. After the initial meeting, AMA may work with the applicant to access the grant. A sample grant application can be found on the website noted below.

Type of Funding: Operating

Project Examples: Eligible entities may use funding to improve relations in these areas:
- Issues with ratepayers
- Public participation/engagement
- Land-use planning
- Council/administration
- Contracts
- Human resources
- Items that consistently resurface on the council's agenda
- Disputes between administrators and contractors
- Lack of teamwork between council members.

Financial Assistance Available: AMA will fund requests to a maximum of $35,000 to assess current conflict management practices and to design new conflict management systems.
The program also offers additional funding up to $15,000 in matching money to implement the conflict management system designed in the initial phase of the project.

Program Timelines: Annually recurring

Application Deadlines: Any time throughout the year

Website: municipalaffairs.alberta.ca/ms/mediation/grants/loc1.html

Contact Information:	Manager, Dispute Resolution Services Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-422-8848 F: 780-422-8624

MUNICIPAL SPONSORSHIP PROGRAM

Emergency Management Ground Search and Rescue Training Grant

Objectives:

To provide funding for approved training courses that help municipalities improve ground search and rescue response capabilities.

Description:

The Emergency Management Ground Search and Rescue Training Grant is a special initiative under the Municipal Sponsorship Program.

Funding is provided under a conditional grant agreement with Alberta represented by the Minister of Municipal Affairs.

The Minister advises eligible municipalities when conditional grant funding is available for ground search and rescue training.

Eligible Entities:

The following entities with a population of 20,000 or less that host a ground search and rescue group belonging to the Search and Rescue Association of Alberta:

- Municipalities (cities, towns, villages, specialized municipalities, municipal districts, improvement districts and special areas)
- Métis settlements.

Project Eligibility Criteria:

The application form includes a list of eligible courses.

The courses must comply with course training standards approved by the Executive Committee of the Search and Rescue Association of Alberta.

The courses are subject to a minimum number of attendees per course.

The training must be completed by March of the fiscal year after obtaining formal approval.

Multi-year funding commitments will not be made.

Type of Funding:

Operating

Project Examples:

- ATV Safety
- Civil Emergency Response
- Civil Emergency Response Instructor Recertification
- Man tracking
- Operational Leadership Training
- Safety Officer
- Search and Rescue (SAR) Basics
- SAR Manager
- Snowmobile Safety
- Swift Water Rescue
- Wilderness First Aid

Financial Assistance Available:

For each eligible course, a maximum allowable amount has been determined and is included on the application form.

The maximum allowable amount per course can include assistance for travel costs (e.g. mileage and accommodation) as well as direct training costs.

Municipalities that expect lower costs can apply for a smaller grant amount.

Program Timelines:

Annually recurring, but subject to annual review.

Application Deadlines:

January - the exact date varies year to year.

Website:

aema.alberta.ca/ps_grants.cfm

Contact Information:	Manager of Training Community Programs Alberta Emergency Management Agency Alberta Municipal Affairs 14515 - 122 Avenue Edmonton, AB T5L 2W4 T: 780-422-9000 F: 780-422-1549 Or the local Emergency Management Alberta District Officer

MUNICIPAL SPONSORSHIP PROGRAM

Emergency Management Training Grant

Objectives:	To provide funding for approved training courses to assist eligible municipalities enhance municipal and regional emergency preparedness and response capabilities in a disaster situation.
Description:	The Emergency Management Grant is a special initiative under the Municipal Sponsorship Program. Funding is provided under a conditional grant agreement with Alberta represented by the Minister of Municipal Affairs. The Minister advises eligible municipalities when conditional grant funding is available for emergency management training.
Eligible Entities:	Entities with a population of 20,000 or less: • Municipalities (cities, towns, villages, specialized municipalities, municipal districts, improvement districts and special areas) • Métis settlements.
Project Eligibility Criteria:	The application form includes a list of eligible courses. The training must be conducted in compliance with the current Emergency Management Exercise and Training Standards. The courses are subject to a minimum number of attendees per course. As a rule, the training must be completed by March of the fiscal year after obtaining formal approval; however, the completion date may vary from year to year and is as stated on the application form. Multi-year funding commitments will not be made.
Type of Funding:	Operating
Project Examples:	• Emergency Management Workshop • Regional Municipal Disaster Exercise • Incident Command System Course • Exercise Design Course
Financial Assistance Available:	For each eligible course, allowable expenses include the costs associated with contracting an approved trainer, meals and facilities rentals. Municipalities can apply for the estimated costs of the training.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	January - the exact date varies from year to year.
Website:	aema.alberta.ca/687.cfm
Contact Information:	Manager of Training Alberta Emergency Management Agency (AEMA) Alberta Municipal Affairs 14515 – 122 Avenue Edmonton, AB T5L 2W4 T: 780-422-9000 F: 780-422-1549 Or the local Emergency Management Field Officer of the AEMA

MUNICIPAL SPONSORSHIP PROGRAM

Primary Grant

Objectives:	To improve municipal administration, governance or service delivery by providing funding for projects that address municipal priorities.
Description:	The Municipal Sponsorship Program is a conditional grant program that provides support to municipalities to promote innovation, cooperation and excellence in local government.
Eligible Entities:	Entities with a population of 20,000 or less based upon the most current Municipal Affairs Official Population List in effect at the time program is announced: • Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements.
Project Eligibility Criteria:	To be eligible, the project must meet one or more of the following program objectives: • Improve municipal governance or administration • Enhance municipal services or service delivery • Increase intermunicipal cooperation (to share services and pool resources between municipalities). Any eligible municipality may undertake or participate in up to three projects of its choice per year.
Type of Funding:	Mixed
Project Examples:	The Municipal Sponsorship Program is based on the premise that a municipal council will identify their municipal project needs. The choice and definition of the project is up to the applying municipality, but it must be a project (not a list of unrelated items).

Financial Assistance Available:	Based on population size, a base grant has been calculated for each eligible municipality.
	The program also offers bonus funding for projects that are intermunicipal and/or based on a shared municipal-provincial priority; municipalities can receive bonus funding in one of three ways:
	• Intermunicipal Project bonus in the amount of 35 percent of the project's base grant
	• Priority Project bonus in the amount of 60 percent of the project's base grant; priority projects fall under the following categories:
	  • Energy efficiency
	  • Infrastructure management systems
	  • Emergency services (excluding ground ambulance services)
	  • Sustainability and land use planning
	  • Water/wastewater/solid waste management systems and
	  • Recreation.
	• Intermunicipal and Priority Project bonus that is calculated as a 35 percent intermunicipal bonus on the project's base grant plus an additional 60 percent priority project bonus on the combined base grant and intermunicipal bonus total.
	Grant funds may not be used for the municipal share of any provincial-municipal cost-shared program or project where the use of other provincial funding is prohibited by that program or project.
	For approved projects, the applicant may use grant funds to pay for work done or materials obtained between April 1, 2008 and December 31, 2009.

Program Timelines:	Annually recurring

Application Deadlines:	September 30, 2008
Website:	municipalaffairs.alberta.ca/municipal_sponsorship_program.cfm
Contact Information:	Municipal Grants and Information Services Unit Municipal Services Branch Alberta Municipal Affairs 17th Floor, Commerce Place 10155 - 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

MUNICIPAL SUSTAINABILITY INITIATIVE
Capital Funding

Objectives:
The Municipal Sustainability Initiative (MSI) represents Alberta's commitment to work in partnership with municipalities to manage growth pressures, provide sustainable funding and to support infrastructure needs.

Description:
Funding should be used for qualifying capital costs that result in the purchase, rehabilitation, betterment or construction of infrastructure that enhances long-term municipal sustainability.

Eligible Entities:
- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements

Project Eligibility Criteria:
Municipalities submit project applications based on local priorities and the general qualification criteria set out in the program guidelines.

Funding for capital projects can be applied to:
- Municipal Roadways, Bridges and Related Facilities and Equipment
- Public Transit Vehicles and Facilities
- Water Supply, Treatment and Distribution Systems
- Wastewater Collection and Treatment Systems
- Storm Sewer Drainage Systems and Facilities
- Emergency Service Facilities and Equipment
- Solid Waste Management Facilities and Equipment
- Regional and Community Airport Facilities and Equipment
- Heavy Construction and Maintenance Equipment
- Infrastructure Management Systems
- Environmental Energy Improvements
- Other Municipal Buildings and Facilities
- Other Municipal Physical Infrastructure.

MSI Capital funding may be combined with funding from other provincial-municipal or federal-municipal programs unless prohibited by that program.

To accommodate larger projects requiring more than one-year's grant allocation, MSI Capital funding not expended in the year it is provided may be carried forward to the next five subsequent years; this provides a total of six years in which to use allocated funding.

A municipality may also initiate projects that will be funded wholly, or in part, by estimated future year MSI Capital funding allocations; financing charges, including interest costs that are a result of the municipality incurring project expenses before receiving MSI Capital funding, do not qualify under the program.

Type of Funding:
Capital

Project Examples:
- Design and engineering services
- Construction and rehabilitation
- Public transit vehicle purchase
- Heavy construction or maintenance equipment
- Contributions to construct an intermunicipal facility

Financial Assistance Available:
In 2007/2008, $250 million was provided for capital projects, while $450 million was provided in 2008/2009. Funding will increase to $550 million in 2009/2010 and to $1.35 billion for fiscal years 2010/2011 to 2016/2017. MSI Capital funding is in addition to other provincial grant funding.

	MSI funding is distributed according to a base funding allocation, a sustainable investment component for municipalities under 10,000 population and limited local tax bases. A formula allocates the remaining funds as follows: 48 percent on a per capita basis, 48 percent on education tax requisitions and 4 percent on kilometres of local road.
Program Timelines:	The program was announced on April 24, 2007, as a 10-year commitment phased in over four years.
Application Deadlines:	Project Profiles are due April 1 of each year. Statement of Funding and Expenditures forms for the prior year are due on May 1 of the current calendar year.
Website:	municipalaffairs.alberta.ca/wp_municipal_sustainability_initiative.cfm
Contact Information:	Municipal Grants and Information Services Unit Municipal Services Branch Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

MUNICIPAL SUSTAINABILITY INITIATIVE

Conditional Operating Funding

Objectives:	The Municipal Sustainability Initiative (MSI) represents Alberta's commitment to work in partnership with municipalities to manage growth pressures, provide sustainable funding and to support infrastructure needs.
Description:	The MSI's Conditional Operating Funding component is intended to be used for qualifying operating expenses related to planning activities, administration, municipal services and support to non-profit organizations.
Eligible Entities:	• Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements
Project Eligibility Criteria:	MSI Operating funding is project-based and can be applied to any qualifying operating expense; the choice and definition of a project is up to the municipality, but it should be a project and not a list of unrelated items. All qualifying operating expenses must be incurred between January 1 and December 31 of the funding year. Eligible operating expenses include, but are not limited to: • Resources: Salaries, wages, benefits and training costs for municipal administrators, municipal staff, non-profit organization staff, program personnel, executive directors and other staffing; consultant fees; councillor honoraria; and volunteer development • Support Costs: Rent, utilities, insurance costs, mileage, floor space rental, electricity, computer maintenance contracts, software maintenance contracts, management fees; property taxes; technology support and training; and, fees or dues pertaining to a municipality's membership in a regional services commission • Operating Supplies and Small Equipment: Computer hardware and software, copiers, fax machines, desks, tables, chairs, phones, paper, program supplies and specialized program/service equipment and handheld or hand-operated tools • Maintenance: Minor maintenance costs such as paint, carpet, light bulbs and cleaning supplies, as well as life cycle maintenance costs such as roof repairs, heating, ventilation and air conditioning system repairs and window replacements. The following do not qualify as operating expenses: • Capital costs, excluding any of the qualifying expenses identified above • Depreciation • GST • Income taxes • Interest • Loan fees • Debt principal payments • Costs funded under other grant programs.
Type of Funding:	Operating

Project Examples:	Funding can be applied to: • Planning activities that lead to the development or updating of plans and related studies (e.g., intermunicipal development plans, municipal development plans, land use plans, growth management plans, transportation plans, environmental plans, area redevelopment plans, utility service plans, etc.) • Activities to plan and deliver municipal services, including intermunicipal shared service arrangements (e.g., water treatment, sanitary sewage collection, solid waste management and recycling, recreation, fire and emergency services, regular and accessible transit services, property assessment, bylaw enforcement, etc.) • Municipal partnerships to facilitate shared administration (e.g., shared use of municipal personnel such the as chief administrative officer, public works staff, bylaw enforcement officer and parks staff) • Funding to support the operating and service activities of non-profit organizations and library boards (e.g., recreational facilities, sport group facilities, museums, art galleries, social service organizations, etc.).
Financial Assistance Available:	Conditional operating funding is a designated portion of each municipality's overall MSI funding allocations as described under the MSI capital-funding component. For 2008 and each future program year until 2016/2017, MSI Operating funding of $50 million will be distributed to municipalities as a portion of the overall MSI funding allocation. This allocation includes sustainable investment funding for communities with limited local assessment bases.
Program Timelines:	This program was announced on April 24, 2007 as a 10-year commitment.
Application Deadlines:	Project Profiles are due April 1 of each year. An annual Statement of Funding and Expenditures for the previous year is due on May 1 of the current calendar year.
Website:	municipalaffairs.alberta.ca/wp_municipal_sustainability_initiative.cfm
Contact Information:	Municipal Grants and Information Services Unit Municipal Services Branch Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

MUNICIPAL INTERNSHIP PROGRAM
Administrator Funding

Objectives:

To assist Alberta municipalities in their succession planning efforts to recruit, train and retain competent municipal employees who can progress into leadership positions.

Description:

Municipal Affairs sponsors the Municipal Internship Program in partnership with Alberta's municipalities. It aims to attract recent post-secondary graduates to the field of municipal management. Its objective is to offer recent graduates who are interested in a career in municipal administration the opportunity to have first hand, real life, practical experience and training in the Alberta municipal environment.

The intent of the program is to assist in the training of interns so that they may pursue careers in senior municipal administration. Upon successful completion of the program, interns will be better prepared to enter the municipal administrative field in Alberta's municipalities.

Eligible Entities:

Municipalities (cities, towns, villages, municipal districts, specialized municipalities and special areas). For a municipality to be eligible it must meet the following criteria:

- Have a population between 700 and 100,000
- Possess a strong council-administration relationship and a strong commitment from both groups to have an intern
- There is an organizational commitment to the Internship Program's vision and goals
- The CAO or a senior manager has agreed to serve as the intern supervisor for the duration of the program
- Have made a sufficient commitment of resources, both financial and staff
- Have the ability to provide training in a wide range of municipal functions
- Have staff interested in sharing knowledge and experiences with the intern.

Those municipalities interested in hosting an intern in 2009/2010 will be required to submit a municipal grant application.

Project Eligibility Criteria:

Interns must have:

- Completed a post-secondary degree or diploma within the last two years
- A desire to experience and learn the functions of a municipality
- Related work or volunteer experience
- A willingness to relocate to the host municipality.

The program provides 12 months of training for each intern.

Type of Funding:

Operating

Project Examples:

A variety of municipalities host interns who work in all areas of public administration.

Financial Assistance Available:

The Ministry provides grants of $43,000 to 15 municipalities for the purpose of hosting an intern

- $30,000 is designated as part of the intern's wages
- $2,000 for benefits
- $10,000 is allotted for expenses incurred by the intern for things such as courses and travel to Municipal Affairs-sponsored training and
- $1,000 will be allotted for supervisor's travel expenses.

Host municipalities must supplement the intern's wage above the $30,000 provided by the Ministry; the final wage offer should reflect the cost of living in the municipality as well as the relevant staff pay scales.

Program Timelines:	Annually recurring 12 month program
Application Deadlines:	Deadline for interested municipalities to submit their municipal grant application is September 5, 2008. Deadline for intern applications is January 30, 2009.
Website:	municipalaffairs.alberta.ca/ms/internship/
Contact Information:	Municipal Internship Program for Administrators Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-420-1016

MUNICIPAL INTERNSHIP PROGRAM

Land Use Planner Funding

Objectives:

To assist Alberta municipalities in their succession planning efforts to recruit, train and retain competent municipal employees who can progress into leadership positions in the planning field.

Description:

Municipal Affairs sponsors the Municipal Internship Program for Land Use Planners in partnership with Alberta's municipalities and planning service agencies.

The two-year program aims to attract recent post-secondary graduates to the field of municipal planning and to assist in the training and development of competent, well-rounded senior municipal planners.

Upon successful completion of the program, interns will be better prepared to meet the challenges in the municipal planning field in Alberta.

Eligible Entities:

Municipalities (cities, towns, municipal districts, specialized municipalities and special areas), intermunicipal agencies and regional services commissions. For a municipality to be eligible it must:

- Have a population between 5,000 and 100,000
- Possess a strong administration-planning department relationship and strong commitment from both groups to have an intern
- Have made a sufficient commitment of resources, both financial and staff
- Ensure the ability to provide training in a wide range of municipal functions and specific planning functions
- Have interest in sharing knowledge and experiences with the intern.

In addition:

- The planning service agency (which must be municipally-owned) works with between one and three of its member municipalities to provide first-hand planning experience
- The senior planner has agreed to serve as the intern supervisor for the duration of the program
- A member of the planning staff has an AACIP designation or the intern has access to a planner with an AACIP designation to be able to sign off the intern's AACIP logbook requirements.

Project Eligibility Criteria:

Interns must have:

- Recently completed (within the last two years) post-secondary planning degree from an accredited planning program (or related degree with at least two senior-level planning courses)
- Desire to pursue a career in municipal planning
- Related work or volunteer experience
- Willingness to relocate to the host municipality/community.

Type of Funding:

Operating

Project Examples:

A variety of municipalities and planning service agencies host interns, who work in all areas of planning.

Financial Assistance Available:

The ministry provides grants of $43,000 to 10 municipal organizations for the purpose of hosting an intern in the first year:

- $30,000 is designated as part of the intern's wages
- $2,000 for benefits
- $10,000 is allotted for expenses incurred by the intern for things such as courses and travel to Municipal Affairs-sponsored training

	• $1,000 is available to cover expenses incurred by supervisors to attend program workshops. Host organizations must supplement the intern's wage above the $30,000 provided by the Ministry. A second grant of $19,000 is provided in Year Two: • $15,000 for salary • $2,000 for benefits and • $2,000 for expenses.
Program Timelines:	Annually recurring two-year program
Application Deadlines:	Deadline for interested organizations to submit their municipal grant application: September 5, 2008. For the intern's application: January 30, 2009.
Website:	municipalaffairs.alberta.ca/ms/internship
Contact Information:	Municipal Internship Program for Land Use Planners Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-420-1016

REGIONAL PARTNERSHIPS INITIATIVE
Exploration Grant

Objectives:

To provide financial assistance to encourage three or more municipalities to consider the merits of regional partnerships, to explore opportunities, to determine what is feasible and to define the parameters of potential partnerships.

Description:

Municipal Affairs introduced the Regional Partnerships Initiative in 1999 to promote innovation, sustainability and cost savings through cooperation. It serves as a means of fostering regional cooperation and strengthening Alberta by helping municipalities explore and develop partnerships that benefit their operations and residents, as well as business and industry. The Regional Partnerships Initiative consists of two grant components:

- Exploration grant
- Implementation grant.

Exploration grants are available to municipalities to explore opportunities to establish a regional partnership.

Eligible Entities:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements

Project Eligibility Criteria:

Exploration grants are typically considered for activities that occur during the first stages of partnership development, including identifying specific partnering opportunities and defining the partnership's parameters.

All exploration grant activities should be completed within two years.

All municipalities may participate as eligible participants in a maximum of two concurrent regional partnerships; this means that a municipality's population count for grant funding purposes in two partnerships at any one time.

Type of Funding:

Operating

Project Examples:

- Developing a regional governance structure and decision-making model
- Developing a regional communications strategy and business plan
- Feasibility studies to identify partnering opportunities (e.g., regional municipal operations, emergency services, infrastructure and/or land use planning and management and water services)
- Inventory of municipal assets and services for all partnership municipalities

Financial Assistance Available:

The grant-funding amount is based on the partnership's eligible population; the eligible population is the sum of the populations of the eligible municipalities participating in a regional partnership.

Partnerships with a total eligible population:

- Under 500 are not eligible
- Between 500 and 2,500 are eligible to receive an exploration grant of up to $25,000
- Between 2,501 and 10,000 are eligible to receive an exploration grant of up to $50,000
- Over 10,000 are eligible to receive an exploration grant of up to $75,000.

Metropolitan areas (Greater Calgary and Greater Edmonton regions) are eligible to receive an increased amount depending on the significance of the activities under consideration.

At the exploration stage, municipalities are not expected to provide funding. However, they must provide in-kind contributions (e.g. contributions of administrative staff time, meeting space, refreshments or meals for meetings, etc.) toward exploration grant activities.

The Regional Partnerships Initiative is a conditional grant initiative.

Program Timelines:	Annually recurring, subject to annual review.
Application Deadlines:	Any time throughout the year. Applications received after January 30 in any given year will not be reviewed and approved before May 1 of that year.
Website:	municipalaffairs.alberta.ca/am_regional_partnerships.cfm
Contact Information:	Municipal Grants and Information Services Unit Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

REGIONAL PARTNERSHIPS INITIATIVE

Implementation Grant

Objectives:

To provide financial assistance to continue the partnership development started for exploration activities and support the next steps, which includes setting parameters, laying the groundwork and initial project delivery activities.

Description:

Municipal Affairs introduced the Regional Partnerships Initiative in 1999 to promote innovation, sustainability and cost savings through cooperation. It serves as a means of fostering regional cooperation and strengthening Alberta by helping municipalities explore and develop partnerships that benefit their operations and residents, as well as business and industry. The Regional Partnerships Initiative consists of two grant components:

- Exploration grant
- Implementation grant.

Implementation grants are available to established regional partnerships to lay the groundwork and develop a framework for sustainable regional services.

Eligible Entities:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements

Project Eligibility Criteria:

Implementation grants are only available to municipalities that have completed approved exploration grant activities and wish to proceed to further develop or implement projects or services for delivery on a regional basis.

All implementation grant activities should be completed within three years.

All municipalities may participate as eligible participants in a maximum of two concurrent regional partnerships. This means that a municipality's population may count for grant funding purposes in two partnerships at any one time.

Type of Funding:

Operating

Project Examples:

- Legal costs associated with the development of formal service sharing agreements and bylaw amendments
- Development of regional policies and procedures related to municipal operations
- Establishment of regional service delivery frameworks (e.g., office set-up for new regional positions)
- Implementation of a regional business plan and communications strategy

Financial Assistance Available:

The grant funding amount is related to the partnership's eligible population; the eligible population is the sum of the populations of the eligible municipalities participating in a regional partnership.

Partnerships with a total eligible population:

- Under 500 are not eligible
- Between 500 and 2,500 are eligible to receive an implementation grant of up to $50,000
- Between 2,501 and 10,000 are eligible to receive an implementation grant of up to $100,000
- Over 10,000 are eligible to receive an implementation grant of up to $150,000.

Metropolitan areas (Greater Calgary and Greater Edmonton regions) are eligible to receive an amount depending on the significance of the activities under consideration.

At the implementation stage, municipalities must contribute 25 percent of the total grant-funded project costs, in addition to in-kind contributions; it cannot make up the 25 percent with grants obtained from other levels of government or provincial government ministries.

The Regional Partnerships Initiative is a conditional grant initiative.

Program Timelines:	Annually recurring, subject to annual review.
Application Deadlines:	Any time throughout the year. Applications received after January 30 in any given year will not be reviewed and approved before May 1 of that year.
Website:	municipalaffairs.alberta.ca/am_regional_partnerships.cfm
Contact Information:	Municipal Grants and Information Services Unit Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

REGIONAL SERVICES COMMISSION ASSISTANCE PROGRAM

Objectives:	To support new regional services commissions.
Description:	Municipal Affairs works closely with local governments to help them carry out their responsibilities. Among a wide array of services, the Ministry provides grants to eligible municipalities, including grants to increase cooperation between municipalities. Through the Regional Services Commission Assistance program, the Ministry promotes regional partnerships between municipalities. The program provides newly established regional services commissions with a start-up grant.
Eligible Entities:	Regional services commissions
Project Eligibility Criteria:	Only regional services commissions newly established by Municipal Affairs are eligible.
Type of Funding:	Other (non-operating, one-time start-up costs)
Project Examples:	• Slave Lake Airport Services Commission • North Red Deer Water Services Commission • Mountain View Regional Emergency Services Commission • Evergreen Regional Waste Management Services Commission
Financial Assistance Available:	Each commission is assessed for assistance individually. Financial assistance typically ranges from $5,000 to $20,000 per commission. Grant funding can only be used to fund non-operating costs and one-time start-up costs, such as: • Legal services to prepare bylaws • Computer or office equipment.
Program Timelines:	Annually recurring
Application Deadlines:	Within six months of establishing a regional services commission.
Website:	Not available
Contact Information:	Local Government Services Alberta Municipal Affairs 16th Floor, Commerce Place Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

TANK SITE REMEDIATION PROGRAM

Objectives:

To provide partial funding assistance to owners of eligible current or former retail gas station sites to help them with the cost of bringing their sites into compliance with the requirements of the Alberta Fire Code and the *Environmental Protection and Enhancement Act*.

Description:

In 1992, the Government of Alberta introduced changes to the Alberta Fire Code that required the upgrade of all underground petroleum storage tanks to minimize the risk of leakage or removed in accordance with the code. In 1993, the new *Environmental Protection and Enhancement Act* required owners of properties contaminated by petroleum products to remediate their properties to meet Alberta Environment standards. These new requirements created a financial burden for owners of current and former retail gas station sites who were required to comply with these legislative and regulatory requirements.

In October 2000, the Government of Alberta introduced the Underground Petroleum Storage Tank Site Remediation Program to provide financial assistance to remediate contamination related to underground petroleum storage tanks. This program closed to new applicants in March 2002.

As more tank sites may be contaminated, the Government of Alberta has allocated $50 million to a new Tank Site Remediation Program. This Program provides additional grants up to a maximum of $50,000 to owners from the original program to complete remediation of their sites and a new grant up to a maximum of $160,000, to municipalities and owners of small retail gas station operations who would have been eligible under the original program.

Eligible Entities:

Eligible applicants include municipalities and owners of small retail gas stations that met the eligibility criteria of the previous program.

Eligible sites must have had a tank installed before the Alberta Fire Code amendments of September 1, 1992.

Small retail gas station operations are defined as those owners with five or fewer retail fuel sites.

The program does not include large retailers or non-retail operations such as trucking operations, bulk fuel plants and municipally owned-and-operated refuelling depots.

The program also excludes small retail gas stations that have been out of service for more than two years and still have tanks in the ground unless they are within:

- 500m of a water well
- 200m of surface water
- 150m of an underground structure that has a subsurface depth of greater than five metres and is accessible to the public (e.g. a subway station or parking garage)
- One of the specified 23 municipalities with sensitive groundwater resources.

Project Eligibility Criteria:

Eligibility can only be determined after the program office has evaluated a formal written application from the site owner.

Eligibility is subject to funding availability.

Eligible work includes:

- Engineering costs for Environmental Site Assessments
- Engineering costs associated with the remediation activities
- Engineering costs for project management and contract administration associated with periodic site visits, negotiation of change orders, preparation of progress claims and all other activities related to contract administration of eligible work
- Remediation contractor costs for treatment or removal and disposal of contaminated soils and water, whether on- or off-site
- Removal and disposal of old tanks and piping
- Monitoring costs related to a risk management remediation plan
- Initial tank and line leakage test for operating gas stations
- Removal and disposal of paving or surface material covering underground tanks

	• Non-refundable GST. Ineligible work includes, but is not limited to the following: • Preparation of consultant proposals and claim submittals • Legal fees • Second and subsequent tank and line leakage tests • Remediation to a level more stringent than the current environmental standards • Aboveground tanks; waste oil tanks • Removal and/or replacement of fuel pumps and equipment • Upgrading and or replacement of tanks, piping, dispensing equipment or other items not related to remediation of contaminated material • Repairs and maintenance of tanks and lines • Remediation of contaminants other than hydrocarbons • Removal or treatment of soil or water that is not contaminated • Repaving, re-concreting and re-landscaping • Building demolition or reconstruction • Loss of business, interest payments • Remediation contractor's waiting charges and all other similar costs • Removal and/or support of canopies and • Third party claims.
Type of Funding:	Capital
Project Examples:	Current or former retail gas station sites that meet project criteria. Municipalities that acquired previous gas station sites through the tax recovery process.
Financial Assistance Available:	Grant funds are released directly to service providers on behalf of the owners against progress claims for eligible work: • Up to a maximum of $50,000 per site to owners from Program 1, whose costs to remediate exceeded the initial base grant of $110,000 • A base grant of up to $110,000 per site to eligible new applicants under Program 2 plus up to an additional $50,000 per site for heavily contaminated sites • Funding is allocated on a sliding scale for owners of more than one site. Owners are responsible for some costs not eligible under the program.
Program Timelines:	Until the current program funding is fully allocated.
Application Deadlines:	None
Website:	municipalaffairs.alberta.ca/am_tank_site_remediation_program.cfm
Contact Information:	Tank Site Remediation Program Alberta Municipal Affairs 16th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-415-8666 or toll free 1-866-833-3300 F: 780-415-8654 or toll free 1-866-833-1100

UNCONDITIONAL MUNICIPAL GRANT PROGRAM

Objectives:	To distribute funds to support municipalities without conditions.
Description:	The program was established in 1994 to maximize municipal flexibility by eliminating conditions on a number of provincial grants. It started with five former conditional and unconditional grant programs – the Municipal Assistance Grant, the Municipal Police Assistance Grant, the Public Transit Operating Assistance Grant, the Urban Parks Operating Grant and the Family and Community Support Services Program. The Family and Community Support Services component was returned to Family and Social Services (now Children and Youth Services) on April 1, 1996. The Municipal Assistance Grant was discontinued on April 1, 1998. The Police Assistance Grant was transferred to the Solicitor General on April 1, 2004, for the new Policing Grant Program. The program now combines funds under two previous programs: • Public Transit Operating Assistance Grant from Infrastructure and Transportation. This program included two components – a regular transit grant and a specialized transportation grant for seniors and persons with disabilities. • Urban Parks Operating Grant from Community Development.
Eligible Entities:	• Municipalities (cities, towns, villages, municipal districts and specialized municipalities) • Métis settlements
Project Eligibility Criteria:	Not applicable
Type of Funding:	Operating
Project Examples:	Because the grants are unconditional, the recipients may spend the funds in any manner they wish.
Financial Assistance Available:	The distribution formula relies on the allocations made according to the 1994 business plan. Municipalities receive the same amount of funding each year as set out in the 1994 business plan.
Program Timelines:	Annually recurring
Application Deadlines:	No applications are necessary; payments are automatic.
Website:	municipalaffairs.alberta.ca/mc_municipal_grants.cfm
Contact Information:	Municipal Grants and Information Services Unit Municipal Services Branch Alberta Municipal Affairs 17th Floor, Commerce Place 10155 – 102 Street Edmonton, AB T5J 4L4 T: 780-427-2225 F: 780-422-9133

Alberta | Seniors and Community Supports

AFFORDABLE HOUSING PROGRAM – SUPPORTIVE LIVING

Affordable Supportive Living Initiative

Objectives:	To encourage the development of affordable supportive living environments accommodating seniors and persons with disabilities who require a combination of health, personal care and accommodation services to enable them to age in their communities.
Description:	The Alberta Long-Term Care Review recommended the development of alternatives to long-term care and this program supports local responses to those recommendations. It encourages the development of environments that meet the needs of persons requiring a combination of health, personal care and accommodation services. The application process encourages the development of sustainable and affordable projects that offer an integrated approach to the delivery of continuing care in residential settings throughout Alberta.
Eligible Entities:	• Management bodies established under the *Alberta Housing Act* • Not-for-profit organizations incorporated under the Societies Act, Part 9 of the *Companies Act*, or the *Cooperatives Act* • Private organizations incorporated under the *Companies Act* or *Business Corporation Act* • Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements
Project Eligibility Criteria:	The program will provide capital funding to projects located throughout Alberta. The housing proponent must be a: • Not-for-profit voluntary or private sector organization • Local housing authority or management body • Community group • Municipalities • Métis settlements • Or some combination thereof. The housing proponent must own or lease the proposed supportive living project. The project must provide supportive living spaces and services capable of accommodating persons who: • Require assistance with many daily living activities • May need unscheduled personal assistance and • Require assistance to participate in social, recreational and rehabilitation programs. The rates charged to residents must be affordable for Albertans with low and moderate incomes. The project must be clearly defined and financially sustainable in the longer term.
Type of Funding:	Capital
Project Examples:	• Assistance in the construction of new supportive living facilities • Conversion of a building to supportive living residence • Upgrades and modernization of existing facilities to increase capacity of existing facilities to accommodate residents with increasing support needs
Financial Assistance Available:	Program funds will contribute to the initial capital costs of supportive living projects. The Ministry will contribute a maximum of 50 percent of the total initial capital cost for eligible units in the project.

Program Timelines:	Annually, subject to budget approval. The program will continue through 2010/2011. The budget is $78 million in 2008/2009 with expectations of further funding in the following two years.
Application Deadlines:	The exact date varies every year. Contact the Supportive Living and Long-Term Care Branch or check the website below for further information.
Website:	seniors.alberta.ca/housing/asli/
Contact Information:	Supportive Living and Long-Term Care Branch Alberta Seniors and Community Supports 4th floor, Standard Life Centre 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-644-7648 F: 780-644-5499

Alberta | Solicitor General and Public Security

ALBERTA COMMUNITY CRIME PREVENTION GRANT PROGRAM

Objectives:

To support communities in delivering crime prevention initiatives and programs that address local crime concerns. The grant program is available to support crime prevention projects targeting the following priority groups and issues:

- At-risk individuals and their families
- Aboriginal people and communities
- Enhancement to the reporting of crime or
- Interventions linked to local Safe Community Strategy.

Description:

The Alberta Community Crime Prevention (ACCP) Grant Program, a part of Alberta's Crime Prevention Strategy, was founded on recommendations arising from the 1999 Alberta Summit on Justice.

Situational crime prevention approaches aim to deter criminal behaviour or make criminal acts more difficult to commit. This approach focuses on reducing opportunities for crime, increasing the risk of detection and reducing the rewards resulting from a criminal act.

Crime prevention through social development focuses on the social and economic factors that place individuals at risk to commit crimes or become victims.

Eligible Entities:

Eligible entities include:

- Incorporated not-for-profit and volunteer organizations, societies and associations
- Community-based coalitions and networks (an incorporated fiscal agent must be identified in the application)
- First Nations communities and groups.
- Government of Alberta sanctioned Youth Justice Committees may apply for ACCP funding for programs or processes not currently funded by the Ministry.

Project Eligibility Criteria:

ACCP will evaluate grant applications on how the project:

- Addresses a community's crime concerns and crime prevention needs. Targeted prevention projects and evidence-based approaches to preventing crime will have priority over universal prevention approaches
- Targets priority groups and issues
- Uses evidence-based approaches
- Links strategic partnerships, existing programs and services
- Builds on existing structure, e.g. links project to special education programs, outreach schools, mental health clinics, addiction centres, child welfare agencies or police agencies
- Develops crime prevention strategies through a logical and systematic planning process (i.e. identify problem, develop plan, implement and evaluate).

Ineligible initiatives include:

- Events or spending that occurs before the application is approved and the contract is signed (i.e. retroactive funding)
- Hiring police or security guard positions
- Applications for closed circuit television (CCTV) or other surveillance equipment, particularly if there is no privacy impact review completed
- Projects that plan to send grant monies to another organization for third party use.

Successful applicants must enter into a funding agreement.

The applicant must spend ACCP grant monies within one calendar year of successful grant notification so the grant is best suited to fund projects that have a start and end date.

Type of Funding:

Mixed

Project Examples:	Examples of evidence-based approaches to preventing crime: • Family-based programs (e.g. parent training) • Community-based programs (e.g. after-school recreation for at-risk groups; mentoring) • School-based programs (e.g. self control or social competency instruction using cognitive-behavioural instruction methods) • Placed-focused programs (e.g. Crime Prevention Through Environmental Design (CPTED) audits and interventions).
Financial Assistance Available:	The program will provide a maximum grant of $50,000 per initiative. ACCP has a total of $585,000 available to support eligible initiatives; the Ministry plans to support as many eligible initiatives as possible.
Program Timelines:	Annually recurring
Application Deadlines:	The annual call for applications for the Alberta Community Crime Prevention (ACCP) grant program is April 1st of each year. The deadline for applications is May 15th as noted in the ACCP application form.
Website:	solgps.alberta.ca/safe_communities/crime_prevention/Pages/grants.aspx
Contact Information:	Crime Prevention and Restorative Justice Programs Public Security Division Alberta Solicitor General and Public Security 10th Floor, John E. Brownlee Building 10365 – 97 Street Edmonton, AB T5J 3W7 T: 780-427-3157 F: 780-427-5916

ALBERTA COMMUNITY RESTORATIVE JUSTICE GRANT PROGRAM

Objectives:

The Alberta Community Restorative Justice (ACRJ) Grant program supports the delivering of restorative justice programs and enhances the community's capacity for this to occur.

Description:

During the 1999 Alberta Summit on Justice, delegates recommended that victims be given a more meaningful role in the justice process and that they have equal status with accused persons and offenders. Delegates suggested that, by using restorative justice processes, offenders should be directly accountable to the community and to the individuals harmed by their actions.

The Solicitor General and Public Security developed a Community Justice Policy based on restorative justice principles. The policy commits the Government of Alberta to work in partnership with communities, grassroots agencies and other government ministries to make restorative justice processes more widely available in Alberta and to improve outcomes for Albertans affected by crime and victimization.

Eligible Entities:

- Not-for-profit groups and organizations with corporate legal status
- Community-based coalitions and networks (an incorporated fiscal agent must be identified in the application)
- First Nations communities and groups
- Government of Alberta sanctioned Youth Justice Committees are eligible to apply for ACRJ funding for programs or processes not currently funded by the Ministry

Project Eligibility Criteria:

The ACRJ grant program enhances community capacity to deliver restorative justice processes throughout Alberta.

ACRJ will evaluate that projects applying for grants:

- Address an identifiable issue or concern, or meet an identifiable gap in existing justice services
- Are strategic or targeted, i.e. targeted initiatives will receive greater weight than those more general in nature
- Are community-based and include multiple community and system stakeholders
- Adhere to the accepted principles of restorative justice
- Have project plans and demonstrated organizational capacity to deliver services.

Restorative justice proposals must:

- Complement existing community safety initiatives
- Operate within the context of the Canadian justice system
- Advance the principles and application of restorative justice as endorsed by the Ministry
- Promote safer communities in partnership with the justice system
- Demonstrate benefits to victims, offenders and the community
- Have support from the local police service, Chief Crown Prosecutor, victims' groups, other referral agencies and where appropriate, other criminal justice officials, community groups or fellow restorative justice practitioners.

Successful applicants must enter into a funding agreement.

Type of Funding:

Mixed

Project Examples:

- Support facilitator training
- Develop or enhance operating standards and protocols
- Create public education and awareness
- Pay for operational expenses to continue pre-existing programs

Financial Assistance Available:	There is no limit set on the amount of funding for individual proposals, but there is a total of $300,000 available across Alberta to support eligible initiatives. The Ministry plans to support as many initiatives as possible with the amount of available funding.
Program Timelines:	Annually recurring
Application Deadlines:	The annual call for applications for the ACRJ grant program is September 1st of each year. The deadline for applications is noted in the ACRJ application form.
Website:	solgps.alberta.ca/safe_communities/crime_prevention/Pages/grants.aspx
Contact Information:	Crime Prevention and Restorative Justice Programs Public Security Division Alberta Solicitor General and Public Security 10th Floor, John E. Brownlee Building 10365 – 97 Street Edmonton, AB T5J 3W7 T: 780-427-3157 F: 780-427-5916

MUNICIPAL POLICING ASSISTANCE GRANT

Objectives:	To help communities meet the costs of policing services.
Description:	The Municipal Policing Assistance Grant (MPAG) ensures that municipalities have adequate and effective policing and policing oversight. The program helps in implementing provincial policing initiatives and enhances policing services to the citizens.
Eligible Entities:	Municipalities (cities, towns and urban service areas of specialized municipalities with populations over 5,000).
Project Eligibility Criteria:	The applicant must use the funds for police operating and administration costs including labour costs, kit and clothing, equipment and police vehicles. It may also use the funds for police commissions and policing committees for governance and oversight related initiatives. The applicant cannot use the MPAG funds for expenditures currently funded under the Alberta Municipal Infrastructure Program, including construction and major renovations of police buildings, or in some instances, the replacement of central communications systems and/or computerized information management equipment. All municipalities that pay for their own policing qualify for this program. Recipients must report how they used the grant funds.
Type of Funding:	Operating
Project Examples:	In 2007/2008, the Town of St. Paul received $241,152, Airdrie received $506,490 and Calgary received $15,868,144.
Financial Assistance Available:	Towns and cities with a population from 5,001 to 20,000 receive a $200,000 base payment plus an additional $8 per capita. Cities and urban service areas with a population from 20,001 to 100,000 receive the greater of $16 per capita or a $100,000 base payment plus $14 per capita. Cities with a population over 100,000 receive grants of $16 per capita. Population numbers are taken from the Official Population List provided by Alberta Municipal Affairs.
Program Timelines:	Annually recurring
Application Timelines:	No application is required; all eligible municipalities receive the grant annually.
Website:	solgps.alberta.ca/programs_and_services/public_security/policing/Pages/municipal_policing_assistance_grant_program.aspx
Contact Information:	Grants Financial Advisor Financial and Business Services Alberta Solicitor General and Public Security 9th floor, John E. Brownlee Building 10365 – 97 Street Edmonton, AB T5J 3W7 T: 780-427-3157 F: 780-427-2789

VICTIM PROGRAM GRANTS

Objectives:

To provide information and assistance to victims of crime currently involved in the criminal justice process.

Description:

The program grants established under the *Victims of Crime Act* provides operating funds to organizations that provide services to victims of crime involved with the criminal justice process. A Victims of Crime Program Committee, appointed by the Solicitor General, evaluates applications and makes recommendations to the Minister regarding the provision of grants.

Eligible Entities:

Eligible entities include organizations supported by their community to provide programs and services that benefit victims of crime involved with the criminal justice process.

Police-based programs using volunteers for program delivery will receive priority for funding.

Project Eligibility Criteria:

Eligible projects must:

- Benefit victims of crime, including the provision of support, information about the criminal justice system and benefits available to victims (e.g. the Financial Benefits Program, Requesting Restitution Program and Victim Impact Statements)
- Provide referrals to community organizations that assist victims of crime and help victims prepare to attend court
- Apply the principles outlining the treatment of victims contained in the *Victims of Crime Act* and further defined in the *Victims of Crime Protocol*
- Demonstrate that they have received or are seeking other sources of funding.

In addition to a pre-application interview and a formal application form, applicants must produce letters of support from the police, Crown and other members of the criminal justice system, as well as significant community organizations.

Type of Funding:

Operating

Project Examples:

Victims of Crime grants are one source of operating funds for police-based victim service units and support costs such as salaries, training expenses, vehicle mileage and volunteer appreciation.

Financial Assistance Available:

The Committee will consider one initiative per applicant per year.

It will award a maximum grant of $150,000. Edmonton and Calgary police-based victim service units may receive a maximum of $300,000.

The Victims of Crime Program Committee and the Minister may recommend and award an amount less than that requested by the applicant.

A base funding calculation applies to police-based programs only. These programs must apply for the funding and comply with the Service Guidelines for Police Based Programs (included with the application package).

The formula used to calculate base funding for eligible programs:

- Allocates a specified amount from the Victims of Crime Fund to police-based programs that provide services (as outlined in the Service Guidelines for Police Based Programs)
- Uses an amount per crime calculated using all crime statistics from Uniform Crime Report data submitted by all police services.

Programs eligible for base funding can access a minimum of $15,000; applicants will receive the current base funding figure during the pre-application interview.

Police-based units may apply for discretionary funding over the base funding amount if any of the following factors apply:

- Large geographical area / low population density (recognizes distance, remoteness and costs incurred for travel and training)

	• Unique demographics (recognizes additional costs for developing / delivering specialized programs to meet needs) • Weak economic base (recognizes limitations of the community for financial support) • Lack of other support services (recognizes that a wide range of services are provided) • New programs/initiatives (recognizes new programs, program expansion and enhancement) • Other special circumstances identified by the applicant. Specialized community initiatives that are not police-based, but benefit distinct categories of victims, can also apply for grants; all funding for these programs is discretionary. Multi-year Funding of up to three years may be considered where an established program has: • Operated successfully for three consecutive years in partnership with Alberta Solicitor General and Public Security • Met the conditions of previous funding agreements • Demonstrated sound fiscal and management practices. The applicant must direct grant monies toward program operating costs only. The following are not eligible for funding: • Capital purchases (e.g. furniture, photocopiers, vehicles) • Debt reduction • Programs within another government ministry's funding mandate (e.g. emergency accommodation) • Lobbying activities • Counselling / treatment programs • Programs duplicating services already provided by another agency • Costs resulting from a legal action.
Program Timelines:	Annually recurring
Application Deadlines:	April 1 and October 1 Applicants should contact the Manager, Grants Administration at least one month before submitting an application to determine if the project is eligible for a grant.
Website:	solgps.alberta.ca/programs_and_services/victim_services/victims_of_crime_service_agencies/Pages/default.aspx#forms
Contact Information:	Manager, Grants Administration Public Security Division Alberta Solicitor General and Public Security 10th Floor North, John E. Brownlee Building 10365 - 97 Street Edmonton, AB T5J 3W7 T: 780-427-3157 F: 780-422-4213

FIRESMART COMMUNITY GRANT PROGRAM

Objectives:	To support community involvement and ownership of the wild land/urban interface issues within municipal jurisdictions and to provide financial assistance for communities within the Forest Protection Area who wish to reduce the risk of wildfire.
Description:	With more people living in forested areas, wildfires can seriously threaten communities and public safety as seen with the large fires in 2003 near Kelowna, B.C. and Alberta's Crowsnest Pass area. The FireSmart Community Grant Program encourages communities to prepare to protect communities from wildfires.
Eligible Entities:	Eligible entities within the Forest Protection Area of Alberta: • Municipalities (cities, towns, villages, summer villages, counties and municipal districts) • Métis settlements • Registered not-for-profit societies (i.e. community associations and organizations).

Project Eligibility Criteria:	The program reviews and rates each project according to:
	• Hazard and risk and its ability to reduce them
	• Community support of the FireSmart program
	• Equity contribution
	• Demonstrated ability for success.
	The program will place priority on:
	• Communities with high wild land / urban interface hazards
	• Projects that demonstrate:
	  • On-going financial commitment to wild land / urban interface program initiatives
	  • Community support of wild land / urban interface and community zone programs
	  • The knowledge and skills necessary for project success
	  • Financial partnerships
	  • Community commitment to long-term maintenance of the project areas.
	The program will not fund salary and wages for Municipal staff or capital expenditures.
	It may consider funding the hiring of specific personnel needed to implement FireSmart objectives outlined in the approved grant application.

Type of Funding:	Operating
Project Examples:	• Developing a community FireSmart plan, including a wild land / urban interface plan • Managing vegetation to create barriers to fire spread • Providing public education to residents and stakeholders • Providing cross-training for local emergency responders to prepare them to fight wildfires in urban areas
Financial Assistance Available:	The maximum grant amount per applicant is $50,000. Projects must finish within one year from contract start date.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	June 27, 2008
Website:	srd.alberta.ca/wildfires/pdf/FireSmart_Grant_Program.pdf

Contact Information:	Alberta Sustainable Resource Development Forestry Division, Forest Protection Branch 9th floor, 9920 – 108 Street Edmonton, AB T5K 2M4 T: 780-427-6807 F: 780-415-1509

MUNICIPAL MOUNTAIN PINE BEETLE GRANT PROGRAM

Objectives:	To provide assistance to municipalities for the Mountain Pine Beetle Control Program.
Description:	The program provides funding to municipalities to survey and treat beetle-infested trees on private and municipal lands to control the spread of mountain pine beetle infestations in Alberta.
Eligible Entities:	Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities and improvement districts)
Project Eligibility Criteria:	Sustainable Resource Development identifies entities having a risk for mountain pine beetle infestations in advance. The grant is available to municipalities identified as having active pine beetle infestations. The grant does not compensate for losses arising from mountain pine beetle infestations. The department asks these municipalities to collaborate with it to address the issue.
Type of Funding:	Operating
Project Examples:	• Development of a management plan • Training for municipal staff and staff contracted for the beetle control project on Sustainable Resource Development ground survey and control techniques and standards • Pine beetle ground surveys • Treatment of infested trees • Communication, education and outreach efforts
Financial Assistance Available:	The grant will cover costs for mountain pine beetle control identified in the grant application and management plan and approved by Sustainable Resource Development.
Program Timelines:	Annually recurring, but subject to annual review. Funding will be available in the fall before the start of the program year.
Application Deadlines:	Applications must be submitted by November 30 of each year.
Website:	srd.alberta.ca/forests/health/pestalerts/mountainpinebeetles.aspx
Contact Information:	Alberta Sustainable Resource Development Forestry Division, Forest Management Branch 7th Floor, 9920 – 108 Street Edmonton, AB T5K 2M4 T: 780-427-8474 F: 780-427-0085

MUNICIPAL WILDFIRE ASSISTANCE PROGRAM

Objectives:	To provide financial assistance to municipalities incurring extraordinary costs to fight wildfires.
Description:	The Municipal Wildfire Assistance Program is a joint initiative between the Alberta Emergency Management Agency (AEMA) and Sustainable Resource Development (SRD). The program aims to reduce the risk and losses associated with wildfires. Municipalities receive financial assistance when they incur extraordinary costs to fight wildfires. A wildfire is any unplanned or unwanted wild land fire that burns in forested or grassland areas in Alberta other than the Alberta Forest Protection Area or on federal lands.
Eligible Entities:	Eligible entities include any lands outside the Alberta Forest Protection Area where SRD does not have jurisdiction.
Project Eligibility Criteria:	When a wildfire occurs, the municipality must contact SRD as soon as possible and use SRD resources if appropriate. They must show that they have implemented wildfire prevention initiatives.
Type of Funding:	Other
Project Examples:	Not available
Financial Assistance Available:	The program reimburses the municipality for 75 percent of eligible costs when those costs exceed $25 per capita during the fiscal year (April 1 through March 31). The formula uses the official population figures published by Municipal Affairs in the preceding fiscal year. The program effectively provides the funding by reducing costs billed by SRD by 75 percent after the municipality reaches the $25 per capita limit. It will cover emergency operations costs directly associated with fighting wildfires. The program will not cover costs: • The municipality could have reasonably prevented or avoided • Recoverable through insurance, legal action or other government programs.
Program Timelines:	Annually recurring
Application Deadlines:	Once the municipality has incurred costs greater than $25 per capita it contacts AEMA, which arranges for a review of the municipal records.
Website:	municipalaffairs.alberta.ca/documents/Wild_Fire_Assistance.pdf
Contact Information:	Municipal Wildfire Assistance Program Alberta Emergency Management Agency 14515 - 122 Avenue Edmonton, AB T5L 2W4 T: 780-422-9000 F: 780-422-1549

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ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION

Alberta Games Program – 55 Plus Summer and Winter Games

Objectives:

To enhance a sense of community spirit by bringing Albertans together and to provide all Albertans over 55, regardless of ability, the opportunity to pursue greater levels of physical, social, intellectual and creative achievement through friendly competition and participation.

Description:

The Alberta 55 Plus Games, a provincial government initiative for amateur sport, provides an opportunity for all Albertans over 55 to participate. The Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF), in partnership with the Alberta Senior Citizens Sport and Recreation Association co-ordinates the Alberta 55 Plus Games.

Eligible Entities:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements

Project Eligibility Criteria:

Communities hosting the Alberta 55 Plus Games must have facilities suitable for staging approximately 15 to 20 activities and capable of feeding and accommodating at least 1,000 participants over a four-day period.

Communities with a population of less than 5,000 are encouraged to submit a joint bid with neighbouring communities. Alberta 55 Plus Games typically cost approximately $800,000 to host.

Type of Funding:

Operating

Project Examples:

Alberta 55 Plus Summer Games

Financial Assistance Available:

Communities hosting a summer or winter games event receive consultative assistance and base financial support from the Ministry, including two lottery-funded foundations. ASRPWF provides the operating and legacy grants while the Alberta Foundation for the Arts (AFA) provides the cultural grant component.

Operating Grant	$125,000	ASRPWF
Cultural Grant	$25,000	AFA
Legacy Grant	$25,000	ASRPWF
Total	$175,000	

Program Timelines:

Bi-annually recurring - Alberta 55 Plus Games are held every two years in odd-numbered calendar years.

Application Deadlines:

3 years before the games

Website:

tpr.alberta.ca/asrpwf/programs/games/abgames/index.asp

Contact Information:

Alberta Games and Marketing Branch
Alberta Sport, Recreation, Parks and Wildlife Foundation
101, 525 – 11 Avenue SW
Calgary, AB T2R OC9
T: 403-297-2909
F: 403-297-6669

ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION

Alberta Games Program – Summer and Winter Games

Objectives:

- To motivate Albertans to achieve fitness through active participation in sport
- To assist athletes in working toward their maximum potential
- To provide competition that will further develop each sport throughout Alberta
- To display the talents of Albertans in a wide range of sport activities
- To develop the cultural and social components that enhance the games
- To provide each hosting community with a legacy of experience and facilities
- To assist in the preparation of potential athletes for the Canada Games

Description:

The Alberta Summer and Winter Games, a provincial government initiative for amateur sport, provide opportunities for all Albertans 11 to 17 years old to participate. The Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) coordinates the games.

Eligible Entities:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements

Project Eligibility Criteria:

Communities hosting the Alberta Summer or Winter Games must have facilities suitable for staging approximately 20 sport competitions and capable of feeding and accommodating approximately 3,000 athletes, coaches and officials over a four- to six-day period.

ASRPWF encourages municipalities with populations of less than 10,000 to submit joint bids with neighbouring communities. Alberta Summer or Winter Games typically cost approximately $1.6 million to host.

Type of Funding:

Operating

Project Examples:

Alberta Summer and Winter Games

Financial Assistance Available:

Communities hosting an Alberta Summer or Winter Games receive consultative assistance and base financial support from the Ministry, including two lottery-funded foundations. The ASRPWF provides the operating and legacy grants, while the Alberta Foundation for the Arts (AFA) provides the cultural grant component .

Operating Grant	$300,000	ASRPWF
Cultural Grant	$70,000	AFA
Legacy Grant	$50,000	ASRPWF
Total	$410,000	

Program Timelines:

Bi-annually recurring - Alberta Summer and Winter Games are held every two years in even-numbered calendar years.

Application Deadlines:

3 years before an Alberta Summer or Winter Games event

Website:

tpr.alberta.ca/asrpwf/programs/games/abgames/index.asp

Contact Information:

Alberta Games and Marketing Branch
Alberta Sport, Recreation, Parks and Wildlife Foundation
101, 525 – 11 Avenue SW
Calgary, AB T2R OC9
T: 403-297-2909
F: 403-297-6669

ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION

Canadian Sport for Life Project Grant

Objectives:

The *Canadian Sport for Life* (CS4L) Project Grant supports the implementation of the *Canadian Sport for Life* and *Long-Term Athlete Development* (LTAD) framework. Applicants can receive grants for the development and application of the principles of the first four stages of the LTAD framework into program design, development and delivery.

Description:

To enhance the quality of life in Alberta, the Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) provides financial support to facilitate and enhance activities, lifestyles and legacies through the development of active partnerships in Sport, Recreation, Parks and Wildlife programs. The *Canadian Sport for Life* program is a joint agreement with Canadian Heritage (Sport Canada) and ASRPWF.

Eligible Entities:

Eligible entities include:

- Non-profit organizations with a provincial scope, such as Provincial Sport/Recreation Associations and Active Living Organizations (affiliates or clubs must apply through the provincial body)
- First Nations communities and groups
- Municipalities
- Educational institutions and School Boards
- Regional Health Authorities.

ASRPWF will not consider funding for-profit organizations or research projects.

Project Eligibility Criteria:

All projects must fit within the mandate of the ASRPWF.

The objectives of the proposal must focus on one or more of the first four stages of Sport Canada's CS4L LTAD model:

- Active Start
- FUNdamentals
- Learning to Train
- Training to Train.

To avoid duplication, projects must fall outside the scope of existing ASRPWF programs.

ASRPWF will give priority to innovative and creative projects.

Projects must be program or resource oriented.

Projects should display an indication of funds and / or volunteer time contributed by the individual or organization.

Applicants must submit requests for funding before they start the project or purchase the equipment. They may not receive funding from another lottery funded program or foundation for the same project.

Ineligible items include:

- Operational costs and administrative expenses
- Office-related equipment
- Facility rental and hosting requirements (e.g. food and beverages at workshops or seminars).

Type of Funding:

Project

Project Examples:

Eligible expenses include:

- Equipment and instructors fees for programs
- Presenter's fees and expenses for workshops
- Resource development and production costs
- Expenses related to travel to national meetings.

Financial Assistance Available:	Applicants may apply for a maximum of $7,500 once per calendar year.
Program Timelines:	Annually recurring
Application Deadlines:	Application deadlines are May 1 and October 1 each year.
Website:	tpr.alberta.ca/asrpwf/programs/funding/sport_for_life/index.asp
Contact Information:	Sport Development Branch Alberta Sport, Recreation, Parks and Wildlife Foundation 905 Standard Life Centre 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-415-0262 F: 780-427-5140

ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION

Development Initiatives Program

Objectives:

To facilitate and enhance activities, lifestyles and legacies through the development of active partnerships in sport, recreation, parks and wildlife programs.

Description:

The Development Initiatives Program (DIP) provides support for project and program-related endeavours to Albertans working in the areas of sport, recreation, parks and wildlife.

Eligible Entities:

Eligible entities include:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Métis settlements
- First Nations communities and groups
- Non-registered not-for-profit groups providing current financial statements and support documentation
- Individuals, educational institutions and organizations conducting research
- Not-for-profit organizations registered under the *Societies Act* or *Agricultural Societies Act*.

The Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) will not consider funding for-profit organizations.

Project Eligibility Criteria:

ASRPWF will give priority to innovative and creative projects that indicate initiative and self-help on the part of the applicant (i.e. an indication of funds and/or volunteer time contributed by the individual or organization).

ASRPWF will review applications on their individual merit based on its objectives, the financial resources it has available and the following parameters:

- Projects must fall within the mandate of the ASRPWF
- To avoid duplication, projects must fall outside the scope of existing ASRPWF programs
- Applicants must request funding before starting the project or purchasing the equipment
- A DIP applicant may not receive funding from another lottery funded program or foundation for the same project.

ASRPWF will not fund the following items:

- Capital building projects
- Shortfalls on operating budgets
- Operational costs and administrative expenses
- Debt reduction
- Projects with no public element
- Prizes and trophies, officials' costs, facility rental
- Uniforms and similar club apparel, or items of a personal nature for club members (e.g. footwear and jackets)
- Team / group travel.

Type of Funding:

Operating

Project Examples:

- Purchasing equipment
- Research
- Individuals
- Coaches, instructors and leaders
- Conferences and events (e.g. cost of speakers)

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Financial Assistance Available:	Individuals may receive a maximum grant of $1,000 per applicant per year for a maximum of three years. Typical research or group grants range up to $5,000.
Program Timelines:	Annually recurring
Application Deadlines:	January 1, May 1 and October 1 each year.
Website:	tpr.alberta.ca/asrpwf/programs/funding/dip/index.asp
Contact Information:	Alberta Sport, Recreation, Parks and Wildlife Foundation 905 Standard Life Centre 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-644-4897 F: 780-427-5140

ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION

Hosting Program

Objectives:	To encourage the development of sport, recreation, parks and wildlife programs by providing financial support to communities and associations that assists them in hosting major events, thereby promoting economic growth throughout Alberta.
Description:	To enhance the quality of life in Alberta, the Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) provides financial support through the Hosting Program, which encourages the development of youth in sport, recreation, parks and wildlife and promotes economic growth in Alberta.
Eligible Entities:	Eligible entities include: • Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements • First Nations communities and groups • Educational institutions • Not-for-profit groups registered under the *Societies Act*, *Agricultural Societies Act* or acts of Parliament • Non-registered not for profit groups providing current financial statements and support documentation. ASRPWF will not consider funding for-profit organizations or annual community-based or provincial events.
Project Eligibility Criteria:	ASRPWF will review applications on their individual merit based on its objectives, the financial resources it has available and the following parameters: • Projects must fit within the mandate of the ASRPWF • An applicant may not receive operational funding from another lottery funded program or provincial foundation for the same event Noted funding amounts represent maximum levels that ASRPWF may adjust depending on the number of applications it receives ASRPWF will give priority to programs that develop youth and to applicants that have not received hosting funding in previous years For successful bids, financial assistance for pre-event expenses and bid preparation will form a part of the total hosting funding. If more than one Alberta group bids to host the same event, funding becomes available only after the Alberta representative has been determined.
Type of Funding:	Operating
Project Examples:	• World / North American / Canadian / Western Canadian Championships • World Cups • Seminars and non-sporting events directed at the development of youth in sport, recreation, parks and wildlife

Financial Assistance Available:	For each eligible event, ASRPWF has determined a maximum amount as follows:
	• Sporting events
	  • World championships - up to $25,000
	  • World cups/international events - up to $20,000
	  • Canadian/North American championships/cups - up to $15,000
	  • Western Canadian championships/cups - up to $5,000

	• Pre-event expenses and bid preparation for multi-sport events - Olympic Games, Pan Am Games, Commonwealth Games, international championships and events - up to $20,000.
	• Non-sporting events
	  • International events - up to $15,000
	  • Canadian/North American events - up to $5,000
	  • Western Canadian events - up to $3,000.
	• Annual general meetings, seminars, etc.
	  • Funding is based on the number and origin of delegates - up to $10,000.
	ASRPWF may adjust the maximum levels depending on the number of applications it receives.
	$40,000 represents the maximum total funding awarded to any one sport, association or group in a fiscal year.

Program Timelines:	Annually recurring
Application Deadlines:	An applicant must submit a completed application form with all required attachments to ASRPWF at least six months before the event. ASRPWF will review applications quarterly, with application deadlines of January 1, April 1, July 1 and October 1 each year.
Website:	tpr.alberta.ca/asrpwf/programs/funding/hosting/index.asp
Contact Information:	Alberta Games and Marketing Branch Alberta Sport, Recreation, Parks and Wildlife Foundation 101, 525 – 11 Avenue SW Calgary, AB T2R OC9 T: 403-297-2909 F: 403-297-6669

ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION

Sport Participation Initiative Program

Objectives:

The Sport Participation Initiative Program provides support for the development and operation of programs for under-represented groups (including girls and women, Aboriginal people, persons with a disability and economically disadvantaged persons), enhancing or increasing:

- Participation in sport
- Opportunities in coaching, officiating and volunteer leadership.

Description:

To enhance the quality of life in Alberta, the Alberta Sport, Recreation, Parks and Wildlife Foundation (ASRPWF) provides financial support to facilitate and enhance activities, lifestyles and legacies through the development of active partnerships in sport, recreation, parks and wildlife programs. The Sport Participation Initiative Program is a joint agreement with Canadian Heritage (Sport Canada) and ASRPWF.

Eligible Entities:

Eligible applicants include, but are not limited to:

- Community not-for-profit groups registered (and in good standing) under the *Societies Act* or *Agricultural Societies Act*
- Municipalities
- Métis settlements
- First Nations communities and groups
- Educational Institutions.

ASRPWF will not consider funding for-profit organizations or research projects.

ASRPWF will also not fund the following items:

- Capital building projects
- Debt reduction
- Shortfalls on operating budgets
- Operational costs and administrative expenses
- Team / group travel
- Uniforms and similar club apparel and items of a personal nature for club members (e.g. footwear, jackets and water bottles)
- Fundraising events.

Project Eligibility Criteria:

ASRPWF will review applications on their individual merit based on its objectives, the financial resources it has available and the following parameters:

- Projects must fit within the mandate of the ASRPWF and show a program-orientation
- ASRPWF will give priority to innovative and creative projects, new projects and those substantially enhancing current programs
- To avoid duplication, projects must fall outside the scope of existing ASRPWF programs
- Applicants must request funding before starting the project or purchasing the equipment
- An SPI applicant may not receive operational funding from another lottery funded program or provincial foundation for the same event
- Projects should have a component of self-help, i.e. an indication of funds and/or volunteer time contributed by the individual or organization
- The project's objectives must fall within Canadian Heritage's mandate for sport:
  - Sport Canada defines a sport as an activity that involves two or more participants engaging in a competition with formal rules and procedures
    - Sport requires tactics and strategies, neuromuscular skills and a high degree of difficulty, risk and effort
    - Sport excludes activities where a motorized vehicle primarily determines the competitive outcome.

	• Sport Canada does not consider many physical activities that require substantial physical effort (e.g. walking, jogging, gardening, aerobics, home exercise, car racing, hiking and skateboarding) as a sport. The applicant must include quotes and sources of estimate with its application.
Type of Funding:	Project grant
Project Examples:	Eligible expenses include: • Equipment • Facility rental • Coach / officials' costs • Program resource development • Promotion • Office-related equipment (considered low priority).
Financial Assistance Available:	The grant awarded depends on the request and funds available. Typical grants range from $2,000 - $15,000.
Program Timelines:	Annually recurring
Application Deadlines:	Application deadlines are May 1 and October 1 each year.
Website:	tpr.alberta.ca/asrpwf/programs/funding/sport_participation/index.asp
Contact Information:	Sport Development Branch Alberta Sport, Recreation, Parks and Wildlife Foundation 905 Standard Life Centre 10405 Jasper Avenue Edmonton, AB T5J 4R7 T: 780-644-4897 F: 780-427-5140

ALBERTA CITIES TRANSPORTATION PARTNERSHIP PROGRAM
Basic Capital Grant

Objectives:	To provide cost-shared financial assistance to cities (excluding Calgary and Edmonton) for developing and implementing safe and effective roadway network and transportation systems.
Description:	The Basic Capital Grant (BCG) represents one part of the Alberta Cities Transportation Partnership (ACTP) Program. The ACTP provides financial assistance to Alberta's 16 cities and two designated urban service areas. It provides funding for capital transportation projects on highways and truck routes, capital public transportation facilities and highway maintenance under this or the following related grants: • City Transportation Fund • City Special Transportation Grant • Provincial Highway Maintenance Grant.
Eligible Entities:	• Cities (excluding Calgary and Edmonton) • Urban Service Areas of Sherwood Park and Wood Buffalo
Project Eligibility Criteria:	Projects should focus on road construction rehabilitation within the cities and on major public transit system requirements. Eligible projects include: • Those that enhance the safety of the provincial highway and truck routes • New or upgraded roads and truck routes through cities, including grade separations / interchanges • Bus purchases • Barrier-Free Transportation initiatives to improve accessibility for seniors and persons with disabilities • Rehabilitation of underground water and sewer.
Type of Funding:	Capital
Project Examples:	• Design and engineering services • Construction and rehabilitation of primary highway extensions, designated major truck routes and other city streets • Construction of grade separation projects • Major transit capital projects (including the purchase of accessible transit vehicles) • Transportation systems management projects
Financial Assistance Available:	Under the BCG, each jurisdiction may receive an annual grant to a maximum of $60 per capita based on the previous year's official population. The grant provides conditional cost-sharing grants on a 75 percent government / 25 percent municipal basis for capital projects that meet the project eligibility criteria.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	Before April 1 each year, cities must provide the Minister with a program application that lists all projects they plan to complete with the requested funds. Each city must enter into an agreement with Alberta before it can receive any funds under this program.
Website:	transportation.alberta.ca/2684.htm

Contact Information:

Central Region
Transportation Regional Director
401, Provincial Building
4920 – 51 Street
Red Deer, AB T4N 6K8
T: 403-340-5166
F: 403-340-4876

Peace Region
Transportation Regional Director
Bag 900, Box 29
Peace River, AB T8S 1T4
T: 780-624-6280
F: 780-624-2440

Southern Region
Transportation Regional Director
3rd Floor, Administration Building
909 – 3 Avenue North
Lethbridge, AB T1H 0H5
T: 403-381-5426
F: 403-381-5253

North-Central Region
Transportation Regional Director
Box 4596
Barrhead, AB T7N 1A5
T: 780-674-8221
F: 780-674-8383

ALBERTA CITIES TRANSPORTATION PARTNERSHIP PROGRAM

City Transportation Fund

Objectives:	To provide financial assistance to the cities of Calgary and Edmonton for the development and implementation of safe and effective highway routes and major streets, as well as modern bus and LRT public transit systems.
Description:	The City Transportation Fund (CTF) represents one part of the Alberta Cities Transportation Partnership (ACTP) Program. The ACTP provides financial assistance to Alberta's 16 cities and two designated urban service areas. It provides funding for capital transportation projects on highways and truck routes, capital public transportation facilities and highway maintenance under this or the following related grants: • Basic Capital Grant • City Special Transportation Grant • Provincial Highway Maintenance Grant.
Eligible Entities:	The cities of Calgary and Edmonton
Project Eligibility Criteria:	Eligible projects should focus on safe and effective highway routes and major streets through the cities and major public transportation system requirements (e.g. accessible bus and LRT public transit systems). When undertaking these projects, cities must comply with the *City Transportation Act, R.S.A. 2000, Chapter C14* and its regulations and amendments. Eligible projects include construction, upgrading and rehabilitation of provincial highways and arterial streets (including interchanges) as well as LRT lines and bus purchases.
Type of Funding:	Capital
Project Examples:	• Design and engineering services • Construction and rehabilitation of primary highway extensions and designated major truck routes • Construction of grade separations • Major transit capital projects (including the purchase of accessible transit vehicles) • Transportation systems management projects
Financial Assistance Available:	The cities of Calgary and Edmonton may receive a maximum grant of $0.05 per litre for the volume of road-use gasoline and diesel fuel delivered to service stations and bulk fuel outlets within the respective city. Alberta may fund up to 100 percent of eligible costs depending on the funds it has available. Alberta encourages a municipal cost-sharing contribution to eligible projects but does not require it under this program. This grant replaces all other ACTP grants for the cities of Calgary and Edmonton.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	Before March 31 each year, the cities must provide the Minister with a program application that lists all projects they plan to complete with the grant provided. Each city must enter into an agreement with Alberta before it can receive any funds under this program.
Website:	transportation.alberta.ca/2682.htm

Contact Information:	Municipal Programs Section Alberta Transportation Twin Atria Building 4999 – 98 Avenue Edmonton, AB T6B 2X3 T: 780-427-2731 F: 780-466-3166

ALBERTA CITIES TRANSPORTATION PARTNERSHIP PROGRAM

City Special Transportation Grant

Objectives:	To provide financial assistance for priority transportation capital projects within cities where the project costs would be beyond the city's funding ability under other transportation grant programs.
Description:	The City Special Transportation Grant (CSTG) represents one part of the Alberta Cities Transportation Partnership (ACTP) Program. The ACTP provides financial assistance to Alberta's 16 cities and two designated urban service areas. It provides funding for capital transportation projects on highways and truck routes, capital public transportation facilities and highway maintenance under this or the following related grants: • City Transportation Fund • Basic Capital Grant • Provincial Highway Maintenance Grant.
Eligible Entities:	• Cities (excluding Calgary and Edmonton) • Urban Service Areas of Sherwood Park and Wood Buffalo
Project Eligibility Criteria:	This program has no specific project eligibility criteria. A review committee, consisting of representatives from Transportation, Municipal Affairs, Economic Development and the Alberta Urban Municipalities Association, will evaluate the merits of all project applications it receives and prioritize them. Project applications should address the following: • Local priority • Impact on the provincial and regional transportation system • Safety improvements • Capacity improvements • Economic benefits • Partnerships and cross-jurisdictional features • Environmental impacts • Specific growth pressures to be addressed.
Type of Funding:	Capital
Project Examples:	• Upgrades to four-lane divided street or highway • Widening of streets • Upgrades of interchanges • Roadway improvements
Financial Assistance Available:	The review committee will allocate a total of $10 million per fiscal year to the highest priority capital projects. Alberta will fund identified road expansion, transit expansion or airport expansion project on a 75 percent Alberta / 25 percent municipal cost-sharing basis, with a maximum Alberta commitment on a project of $3 million.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	As funds become available, the department will invite additional rounds of project applications.
Website:	transportation.alberta.ca/2686.htm

Contact Information:	**Central Region** Transportation Regional Director 401, Provincial Building 4920 – 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876	**Southern Region** Transportation Regional Director 3rd Floor, Administration Building 909 – 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253
	Peace Region Transportation Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440	**North-Central Region** Transportation Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

ALBERTA CITIES TRANSPORTATION PARTNERSHIP PROGRAM

Provincial Highway Maintenance Grant

Objectives:	To provide operating grants to cities for routine maintenance on provincial highways and to encourage efficient maintenance and operation of these provincially important roadways.
Description:	The Provincial Highway Maintenance Grant (PHM) represents one part of the Alberta Cities Transportation Partnership (ACTP) Program. The ACTP provides financial assistance to Alberta's 16 cities and two designated urban service areas. It provides funding for capital transportation projects on highways and truck routes, capital public transportation facilities and highway maintenance under this or the following related grants: • City Transportation Fund • Basic Capital Grant • City Special Transportation Grant. The Provincial Highway Maintenance Grant reflects Alberta's responsibility to share the cost of operating and maintaining provincial highway routes through cities.
Eligible Entities:	• Cities (excluding Calgary and Edmonton) • Urban Service Areas of Sherwood Park and Wood Buffalo

Project Eligibility Criteria:	The grant considers the number of eligible lane-kilometres of provincial highway within city jurisdictions, established by consultations between Alberta Transportation and the city. It also considers the following criteria:
	• The city and Alberta Transportation must jointly identify eligible routes as provincial highway routes
	• Route marker signs identifying eligible routes must meet Alberta Transportation standards for provincial highways
	• Eligible routes must always be open to all registered vehicles
	• The total number of lane-kilometres will include the following roadway elements:
	  • Lanes open continuously for through traffic
	  • Left turning and/or right turning lanes, including the intersection channelization to the crossroad approaches for the length necessary to transition back to constant cross-section width
	  • Interchange ramps connecting to or from the provincial highway route
	  • Parking lanes, where peak-hour parking restrictions are in place and these lanes provide additional street capacity for traffic flow during the peak hours.

Type of Funding:	Capital
Project Examples:	Not applicable
Financial Assistance Available:	The PHM provides an annual grant of $1,959 per lane-kilometre. The city must confirm the total lane-kilometres of primary highways in operation each year to ensure it receives the appropriate allocation. It confirms the total as of December 31 of the previous year; otherwise, PHM will use the prior year's totals as the basis for calculating the grant. The actual grant will equal the number of lane-kilometres multiplied by the unit rate determined by the provincial budget.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	The city must provide any changes to the lane-kilometre totals before December 31 of each year to Alberta Transportation.

Website:	transportation.alberta.ca/2681.htm	
Contact Information:	**Central Region** Transportation Regional Director 401, Provincial Building 4920 – 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876	**Southern Region** Transportation Regional Director 3rd Floor, Administration Building 909 – 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253
	Peace Region Transportation Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440	**North-Central Region** Transportation Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

ALBERTA MUNICIPAL INFRASTRUCTURE PROGRAM

Objectives:	To provide financial assistance for municipal infrastructure projects that maintain or enhance economic, social and cultural opportunity and well-being, while protecting and improving the quality of the environment upon which people and economies depend.
Description:	The Alberta Municipal Infrastructure Program (AMIP) assists municipalities in addressing their capital infrastructure needs. Funding under this program supports the development, enhancement and rehabilitation of core capital municipal infrastructure projects.
Eligible Entities:	• Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements
Project Eligibility Criteria:	AMIP provides conditional grants for capital-related projects related to: • Municipal roadways and bridges • Public transit vehicles and facilities • Water supply, treatment and distribution systems • Wastewater collection and treatment systems • Storm drainage systems and facilities • Emergency service facilities and vehicles • Infrastructure Management System software. AMIP may also provide funds for other project types if the applicant's core capital infrastructure needs were addressed and certified in good condition, including: • Cultural and recreational facilities • Community environmental and energy systems and facilities • Solid waste management systems and facilities • Municipal buildings • Other municipal physical infrastructure.
Type of Funding:	Capital
Project Examples:	• Design and engineering services • Construction and rehabilitation • Vehicle purchase • Land acquisition • Barrier-free transportation initiatives that improve accessibility for seniors and persons with disabilities
Financial Assistance Available:	AMIP will pay grants under this program to eligible municipalities in annual increments over the first 5 years of the program up to their maximum allocation. Following the first five-year period, municipalities will have an additional five years to complete the projects started under the program. Based on their estimated 2007 official population, each municipality will receive a grant allocation of approximately $180 per capita per year for the first three years of the program. The actual per capita rate will be determined in 2008 based on a program cap of $3 billion dollars and the total official population in 2007. AMIP will use the updated information to calculate the maximum grant allocation to each municipality and will adjust the payment increments for the following two years. The funding should cover capital costs only; it does not cover maintenance costs, operating costs, debt reduction or replacement of existing municipal infrastructure expenditures. The program does not require a contribution from the municipality.

Program Timelines:	Ten-year program (fiscal years 2005/2006 to 2015/2016)
Application Deadlines:	Before April 1 each year, the municipality will provide a list of proposed work for the upcoming year to Alberta Transportation, for review and acceptance by the Regional Director. Each municipality must enter into an agreement with Alberta before it receives any funds under this program.
Website:	transportation.alberta.ca/2708.htm
Contact Information:	**Central Region** Transportation Regional Director 401, Provincial Building 4920 – 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876 **Peace Region** Transportation Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440
	Southern Region Transportation Regional Director 3rd Floor, Administration Building 909 – 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253 **North-Central Region** Transportation Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

ALBERTA MUNICIPAL WATER / WASTEWATER PARTNERSHIP PROGRAM

Objectives:

To provide financial assistance for the construction of municipal water supply and treatment, wastewater treatment and disposal facilities.

Description:

The Alberta Municipal Water / Wastewater Partnership Program (AMWWP) ensures that Albertans have access to safe water supplies and adequate wastewater treatment. This program enhances life in smaller urban centers and allows municipalities to attract development to their communities.

Three initiatives may effect funding for a particular municipality under this program:

- The Water / Wastewater Studies Initiative (WWSI) provides financial assistance to eligible municipalities reviewing and/or identifying their water/wastewater needs
- The Water Conservation Initiative encourages water conservation and consumption-based water rate schedules
- The Regional Systems Initiative provides financial assistance for the construction of regional water and wastewater systems, which are more cost-effective and/or environmentally desirable than independent facilities.

Eligible Entities:

- Municipalities (cities with a population less than 45,000, towns, villages, summer villages)
- Regional services commissions
- Eligible hamlets within rural municipalities

Project Eligibility Criteria:

AMWWP may provide funding for the following projects:

- Water supply and treatment facilities
- Wastewater treatment facilities
- Small projects "at the plant" that would enhance the treatment process, such as chlorination or fluoridation
- Planning and/or design studies directly related to an eligible project.

Under the WWSI, municipalities with a population of 10,000 or less could also apply for funding for the following types of studies:

- Preliminary engineering assessments to review and identify water and wastewater upgrading requirements to existing systems, which they may incorporate into short-term and long-term capital work plans
- Engineering studies, which help to establish a five-year capital works program for water and wastewater improvements.

The private sector must provide all services, material and equipment engaged under this program.

AMWWP encourages municipalities to support Alberta companies supplying goods and services to the waterworks and wastewater industry.

AMWWP does not fund the following:

- Water distribution and/or sewage collection systems
- Municipal labour and equipment
- Administrative costs
- GST applicable to the project.

Type of Funding:

Capital

Project Examples:

Water supply and treatment:

- Raw-water intakes and wells
- Raw-water supply lines to storage facilities
- Raw-water storage facilities

	• Raw-water supply lines from storage facilities to treatment facilities • Water treatment facilities • Treated-water supply line from the treatment plant to the first connection point on the distribution system • Treated-water storage facilities and related works. Wastewater treatment: • Outfall sewer from the last connection point on the collection system to the wastewater treatment facilities • Wastewater treatment facilities • Outfall sewers from the wastewater treatment facilities to the point of discharge or disposal and related works.
Financial Assistance Available:	AMWWP provides funding as a percentage of eligible approved project costs. For eligible entities with a population under 1,000, AMWWP shares cost on a 75 percent Alberta / 25 percent municipality basis. For communities with a population over 1,000 (to a maximum population of 45,000), AMWWP calculates grant percentage ratios by a formula - the percentage ratio declines as the population increases. Eligible entities apply for funding on a project-by-project basis. AMWWP may provide funding for regional facilities (i.e. serving more than one municipality) where a regional concept is more cost-effective and environmentally sound than a stand-alone system. These approved Regional Water Systems receive 10 percent additional funding. All eligible entities are subject to the Water Conservation Initiative. Municipalities with no metering in place and an average annual consumption that exceeds the norm for the area could be subject to a 10 percent reduction in grants received. The initiative applies to both water and wastewater projects.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	November 30
Website:	transportation.alberta.ca/2719.htm
Contact Information:	**Central Region** Transportation Regional Director 401, Provincial Building 4920 – 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876 **Peace Region** Transportation Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440 **Southern Region** Transportation Regional Director 3rd Floor, Administration Building 909 – 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253 **North-Central Region** Transportation Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

COMMUNITY AIRPORT PROGRAM

Objectives:	To provide financial assistance to Alberta's community-owned public-use airports for their rehabilitation and construction requirements.
Description:	The Community Airport Program (CAP) helps maintain and protect the existing network of public licensed community airports in support of safe airport operations, general aviation operations, commercial air charters, forest fire suppression, medi-vac operations, local and regional economic development and protection of provincial investment in airports.
Eligible Entities:	Community-owned public-use airports
Project Eligibility Criteria:	Eligible projects include major capital rehabilitation of the airside portion of the airport (i.e. the aircraft operating areas including the primary runway, apron and primary taxiway from main/terminal apron to the runway). Applicants must undertake projects on a contract basis and use private sector contractors and suppliers to complete the work. CAP does not fund: • Buildings, including terminals and storage areas/sheds • New cross-wind runways, secondary runways and taxiways and runway extensions • Development areas, access roads, fencing and drainage • Lighting, navigation aids, runway marking painting, water/sewer, power and utilities • Operating and normal routine maintenance • Land acquisition • Municipal labour and equipment • GST • Airports that do not permit public use • Any airports eligible for federal assistance programs.
Type of Funding:	Capital
Project Examples:	Pavement rehabilitation, including fog seals, slurry seals and overlays.
Financial Assistance Available:	CAP currently funds approximately $2 million annually. For approved capital projects, up to 100 percent of the eligible cost is available for funding. CAP does not permit stacking of grants.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadlines:	October 1st
Website:	transportation.alberta.ca/2718.htm

Contact Information:	**Central Region** Regional Director 401, Provincial Building 4920 – 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876	**Southern Region** Regional Director 3rd Floor, Administration Building 909 – 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253
	Peace Region Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440	**North-Central Region** Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

LOCAL ROAD BRIDGE PROGRAM

Objectives:	To provide financial assistance to municipalities for construction, rehabilitation and maintenance of local bridge structures.
Description:	The Local Road Bridge (LRB) program assists municipalities in addressing their bridge construction, rehabilitation and maintenance needs.
Eligible Entities:	• Municipalities (towns, villages, summer villages, municipal districts, specialized municipalities and special areas) • Métis settlements
Project Eligibility Criteria:	Eligible projects should focus on the construction or rehabilitation of culverts, standard bridges and/or major bridges. The program evaluates projects on: • Condition • Functionality • Risk of failure • Risk of delay • Local impact (including length of detour) • Local priority • The cost of the infrastructure to its net benefits. Eligible projects may cover a wide range of activities provided they meet specific guidelines for each type of activity. Eligible projects and costs include: • Construction and engineering costs (including bridge assessments) • Removal and salvage of major bridges • Rehabilitation and major repairs. Ineligible projects and costs include: • Ferries and traffic accommodation • Right of ways • Utilities • Legal costs • Surveys • Grading and road related items • Removal and salvage of standard bridges and culverts • Minor repairs • Structures within the urban area of cities and towns not located on main access routes from outside the corporate limits • Livestock underpasses.
Type of Funding:	Mixed
Project Examples:	LRB will contribute funds towards culvert installations; for this activity, there are guidelines separating: • Covered costs, e.g. foundation preparation, assembly and installation • Costs not covered, e.g. removal of existing structure and grading over the pipe.
Financial Assistance Available:	Annually, eligible entities submit a list of proposed bridge construction or rehabilitation projects covering the next three years. LRB prioritizes projects over $200,000 on a provincial basis, with projects under $200,000 prioritized by region. LRB has limited annual budgets for all projects.

Program Timelines:	Annually recurring
Application Deadlines:	The regional office issues a letter to all eligible entities across Alberta requesting a list of proposed bridge construction or rehabilitation projects for the next three years. Applicants must submit a list by April 1 each year.
Website:	Not available

Contact Information:

Central Region
Regional Bridge Manager
401, Provincial Building
4920 – 51 Street
Red Deer, AB T4N 6K8
T: 403-340-5166
F: 403-340-4876

Southern Region
Regional Bridge Manager
3rd Floor, Administration Building
909 – 3 Avenue North
Lethbridge, AB T1H 0H5
T: 403-381-5426
F: 403-381-5253

Peace Region
Regional Bridge Manager
Bag 900, Box 29
Peace River, AB T8S 1T4
T: 780-624-6280
F: 780-624-2440

North-Central Region
Regional Bridge Manager
Box 4596
Barrhead, AB T7N 1A5
T: 780-674-8221
F: 780-674-8383

NEW DEAL FOR CITIES AND COMMUNITIES

Objectives:	To provide financial assistance that supports sustainable capital municipal infrastructure to maintain or enhance economic, social and cultural opportunity and well being, while protecting and improving the quality of the environment upon which the people and the economies of Alberta depend.
Description:	The New Deal for Cities and Communities (NDCC) program assists municipalities in addressing their sustainable municipal capital infrastructure needs. The program receives its funding through the allocation of a portion of the federal gasoline tax to Alberta municipalities.
Eligible Entities:	• Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas) • Métis settlements
Project Eligibility Criteria:	While project eligibility resembles existing grant programs, it places an emphasis on environmentally sustainable infrastructure. Funding under this program supports the development of: • Public transit systems • Water and wastewater systems • Solid waste management • Community energy systems • Community capacity building. Communities with a population of less than 500,000 may use the funding for rehabilitation of municipal roads and bridges that enhance sustainability outcomes. Municipalities do not need to contribute to projects accepted under this program. The funding supplements the municipality's normalized annual expenditures on capital municipal infrastructure. The municipality needs to maintain its normalized annual capital expenditure in addition to the funds available under this program. The municipality must also develop and implement a sustainability plan.
Type of Funding:	Capital
Project Examples:	• Design and engineering services • Construction and rehabilitation • Transit vehicle purchases • Barrier-free transportation initiatives that improve accessibility for seniors and persons with disabilities
Financial Assistance Available:	Based on its estimated 2007 official population, each municipality will receive a per capita grant allocation per year for the first three years of the program. The program will calculate an actual per capita rate for 2007 based on the total funding for the annual program and the total Alberta 2007 Official Population listing. It will use the updated information to calculate the maximum grant allocation for each municipality and will adjust the payment increments for the following two years. The program covers only capital project costs.

Program Timelines:	The program will provide funding over a five-year period, beginning in the fiscal year 2005 – 2006. The Ministry will evaluate the program in its fourth year and decide whether to extend, modify or cancel the program. Eligible municipalities will receive funds semi-annually, subject to the transfer of sufficient funds from the federal government to Alberta.
Application Deadlines:	Before April 1 each year, the municipality shall provide a list of proposed work for the upcoming year to Alberta Transportation, for review and acceptance by the Regional Director. Each municipality must enter into an agreement with Alberta before it receives any funds under this program.
Website:	transportation.alberta.ca/536.htm
Contact Information:	**Central Region** Transportation Regional Director 401, Provincial Building 4920 – 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876 **Peace Region** Transportation Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440
	Southern Region Transportation Regional Director 3rd Floor, Administration Building 909 – 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253 **North-Central Region** Transportation Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

NEW DEAL FOR PUBLIC TRANSIT PROGRAM

Objectives:	To provide financial assistance for sustainable capital projects relating to public transit infrastructure to protect and improve the quality of the environment.
Description:	The New Deal for Public Transit supplements the New Deal for Cities and Communities program for municipalities that own and operate provincially recognized public transit systems. This supplementary program, initiated in 2006, helps municipalities address their public transit capital infrastructure needs. Designated federal government funding allocated to Alberta municipalities supports the program.
Eligible Entities:	Municipalities that operate provincially recognized, municipally owned, public transit systems and are members of the Canadian Urban Transit Association (CUTA). Eleven municipalities in Alberta currently meet the program's criteria.
Project Eligibility Criteria:	Incremental tangible capital asset additions to municipally owned public transit infrastructure that improve the quality of the environment and contribute to reduced greenhouse gas emissions or clean air.
Type of Funding:	Capital
Project Examples:	• Accessible Buses and light rail transit vehicles • Transit stations • Bus-ways and light rail transit lines • Technological upgrades to public transit infrastructure • Intelligent Transport System (ITS): fare collection, passenger info, maintenance, technology enhancing safety • Barrier-free transportation initiatives to improve accessibility for seniors and persons with disabilities
Financial Assistance Available:	The program provides conditional grants for up to 100 percent of capital public transportation project costs for eligible Municipal Public Transit Capital Infrastructure. Each eligible municipality receives a proportionate share of the total funding based largely on its proportion of the total annual public transit ridership published by the CUTA. Municipalities do not need to contribute to projects accepted under this program. The funding supplements the municipality's normalized annual expenditures on capital municipal infrastructure. It must maintain this normalized annual capital expenditure before using the funds available under this program.
Program Timelines:	The program depends on the allocation of funds from the federal government to Alberta. Alberta distributes all funds to eligible municipalities in increments over the duration of the program, up to their maximum grant. Municipalities must report on the accomplishments realized through the program.
Application Deadlines:	March 31 each year to facilitate early provision of available grant funds. Alberta Transportation may consider late applications.
Website:	transportation.alberta.ca/2710.htm

Contact Information:	Alberta Transportation 2nd floor Twin Atria Building 4999 – 98 Avenue Edmonton, AB T6B 2X3 T: 780-415-1264 F: 780-427-0783

RESOURCE ROAD PROGRAM

Objectives:	To provide financial assistance to local municipal road authorities for roadways effected by the resource industry.
Description:	The Resource Road Program (RRP) aims to improve the movement of goods and people associated with new or expanded processing facilities, resource and other industries, intensified farming operations or high throughput grain elevators. The program applies to local roads and bridges, including intersection improvements with provincial highways.
Eligible Entities:	• Municipalities (municipal districts, special areas, towns, villages and summer villages) • Métis settlements • Any area of a specialized municipality outside the defined urban service area
Project Eligibility Criteria:	Transportation of goods and people must relate to new processing facilities, intensified farming operations, resource-based industrial development or high throughput grain elevators that began operation or expanded in 2006 or later. At least 25 trucks per day on average during any three-month period must use the road. If the current total traffic volumes exceed 400 vehicles per Annual Average Day Traffic (AADT), the program may also fund paving as part of the project. The municipality must use private sector contractors and suppliers to carry out all work claimed under this program. Any road constructed or improved under the program must be open for use by all publicly licensed vehicles and not subject to municipal general user fees. RRP will prioritize eligible projects on a provincial basis, with the highest-priority projects receiving approvals commensurate with the available budget. Approved projects may receive funding in trust, with any interest earned applied towards the project. The program will not fund the following: • Projects currently underway • Roads where municipalities currently charge or plan to charge general user fees • Projects primarily intended for local (i.e. residential, recreational and farm) traffic • Purchase of land or fencing • Payment of crop damages • Utility relocations • Municipality's administration costs and legal fees • GST applicable to the project.
Type of Funding:	Capital
Project Examples:	• Projects for construction or re-construction of local roads and bridges • Improvements to the intersection of a local road and a provincial highway
Financial Assistance Available:	RRP provides funds on a cost-shared basis at 50 percent provincial / 50 percent municipal to a maximum provincial amount of $1.5 million per project. The program encourages the applicant to provide 25 percent of the funding required and to acquire a contribution of 25 percent from the private sector. The applicant may only use Alberta Municipal Infrastructure Program (AMIP) and Municipal Sustainability Initiative (MSI) funds as part of its share; it cannot use any other federal or provincial program funds.

	To help municipalities with roads heavily used and affected by non-local and/or through-trips, the program may provide up to 75 percent funding, up to a maximum grant amount of $2.25 million per project.
Program Timelines:	The program has an annual budget of $17 million for the next three fiscal years; the annual funding amounts are subject to the approval of the department's business plan. Budget 2008 provides a further one-year extension of the RRP to 2010/2011. All work must be completed by March 2011.
Application Deadlines:	November 28, 2008
Website:	transportation.alberta.ca/2717.htm
Contact Information:	**Central Region** Regional Director 401, Provincial Building 4920 – 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876 **Southern Region** Regional Director 3rd Floor, Administration Building 909 – 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253 **Peace Region** Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440 **North-Central Region** Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

RURAL TRANSPORTATION GRANT

Objectives:	To assist rural municipalities in developing a network of roads to a uniform standard corresponding to demand and need, to increase the safety of the traveling public and to ensure required engineering is undertaken for approved projects.
Description:	The Rural Transportation Grant (RTG) allows municipalities to meet the heavy traffic demand and the need for improved and expanded local road systems. It allows municipalities to increase the safety of their local road infrastructure. RTG provides for the hiring of private engineering consultants for survey, design and supervision work for roadway construction projects.
Eligible Entities:	• Municipalities (municipal districts, counties and special areas) • Métis settlements
Project Eligibility Criteria:	Municipalities may use grants for capital work undertaken on the local road system, including school bus routes, market roads, farm access roads, other local roads and hamlet streets. They must obtain a minimum of 50 percent of all materials, labour and equipment engaged on eligible projects from the private sector. The program does not fund: • Right-of-way acquisition • Maintenance • Relocation / moves and adjustment of associated utilities • Fencing • GST on projects • Maintenance projects, engineering or administration work performed by municipal staff.
Type of Funding:	Capital

Project Examples:	• Grading / regrading
	• Gravelling
	• Base course, paving, seal coat
	• Signing, pavement markings
	• Dust abatement
	• Barrier-free transportation initiatives to improve accessibility for seniors and persons with disabilities
	• Engineering projects or private engineering consultants to undertake:
	  • Engineering surveys, design, supervision and quality control
	  • Geo-technical engineering required to determine special construction requirements or to evaluate unique circumstances
	  • Engineering studies related to the long-term needs of the municipal system.

Financial Assistance Available:	RTG allocates funds to eligible entities annually using a formula that considers kilometres of open road, population, equalized assessment and terrain. Municipalities may receive up to 100 percent of approved projects, to a maximum of its annual allocation. The program funds bridge construction, maintenance and rehabilitation on a project specific basis with appropriate cost sharing with the local road authority.
Program Timelines:	Annually recurring, but subject to annual review.

Application Deadlines:	Before April 1 each year, the municipalities must provide a list of proposed work for the upcoming year to Alberta Transportation, for review and acceptance by the Regional Director. Each municipality must enter into an agreement with Alberta before it receives any funds under this program.
Website:	transportation.alberta.ca/2716.htm
Contact Information:	**Central Region** Regional Director 401, Provincial Building 4920 - 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876 **Peace Region** Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440
	Southern Region Regional Director 3rd Floor, Administration Building 909 - 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253 **North-Central Region** Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

STREETS IMPROVEMENT PROGRAM

Objectives:	To provide financial assistance for transportation capital projects.
Description:	The Streets Improvement Program (SIP) provides cost-shared grants to help fund lasting street improvements, to enhance life in rural centres and to attract the decentralization of industry.
Eligible Entities:	• Municipalities (towns, villages and summer villages) • Eligible hamlets
Project Eligibility Criteria:	SIP allows municipalities the flexibility to select their projects within general guidelines. The grant provides funding for: • Capital street improvements, including grading, gravelling, base course, paving, sidewalks, curb and gutter, roadway drainage, bridges and related work • Safety-related features that will enhance transportation safety • Reconstruction and/or replacement of existing municipal water distribution and sewage collection pipes within the roadway, in conjunction with street reconstruction. The eligible entity must obtain all construction and related services from the private sector. Maintenance projects, municipal labour and equipment, municipal administration costs and GST costs do not qualify for funding.
Type of Funding:	Capital

Project Examples:	• Road/street grading and gravelling
	• Base course pavement construction
	• Final paving
	• Approved dust control methods
	• Sidewalk, curb and gutter
	• Roadway storm sewer and drainage systems
	• Bridge and culvert development
	• Street illumination projects
	• Traffic control devices
	• Signage (regulatory, guidance and direction)
	• Rights-of-way acquisition
	• Engineering costs
	• Relocation and adjustment of associated utilities
	• Acquisition of accessible public transportation vehicles
	• Accessible/specialized transportation review studies
	• Feasibility studies for new public transit system
	• Safety related/enhancement projects:
	  • Traffic control devices and pedestrian signals
	  • Emergency bay construction on roadways (may include emergency telephones)
	  • Construction of pedestrian overpasses, protection areas and other improvements
	  • Traffic control devices and channelizing barriers
	  • Bicycle route development in hazardous areas
	  • Illumination improvements
	  • Installation of safety fences and barriers
	  • Warning sign and other pedestrian safety installations
	  • Improvements to existing railway crossings.

	• Barrier free transportation initiatives to improve accessibility for seniors and persons with disabilities
Financial Assistance Available:	Municipalities may receive an annual per capita allocation based on the previous year's official population, as reported by Municipal Affairs. Entities with a population of 300 or more may receive an annual grant allocation of $60 per capita. Entities with a population less than 300 may receive a base grant of $8,000 plus $33.33 per capita. Rural municipalities may receive an annual grant based on the total aggregated population of all eligible hamlets within it at a rate of $60 per capita. If the aggregated population adds to less than 300, the municipality will receive a base grant of $8,000 plus $33.33 per capita. The rural municipality may use or assign the grant funds to any eligible project within any of its eligible hamlets. The program provides cost-shared funds, on a 75 percent provincial / 25 percent municipal basis for construction and engineering costs to the approved grant amount.
Program Timelines:	Annually recurring, but subject to annual review.
Application Deadliness:	Before April 1 each year, the municipalities must provide a list of proposed work for the upcoming year to Alberta Transportation, for review and acceptance by the Regional Director. Each municipality must enter into an agreement with Alberta before it receives any funds under this program.
Website:	transportation.alberta.ca/2715.htm
Contact Information:	**Central Region** Regional Director 401 Provincial Building 4920 - 51 Street Red Deer, AB T4N 6K8 T: 403-340-5166 F: 403-340-4876 **Southern Region** Regional Director 3rd Floor, Administration Building 909 - 3 Avenue North Lethbridge, AB T1H 0H5 T: 403-381-5426 F: 403-381-5253 **Peace Region** Regional Director Bag 900, Box 29 Peace River, AB T8S 1T4 T: 780-624-6280 F: 780-624-2440 **North-Central Region** Regional Director Box 4596 Barrhead, AB T7N 1A5 T: 780-674-8221 F: 780-674-8383

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